

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 3rd December 2020
Time: 09:00 – 12:30
Venue: Boardroom, King’s Mill Hospital and Virtual Meeting

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 5th November 2020 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:10	Chair’s Report	Assurance	Enclosure 6
7.	09:15	Chief Executive’s Report • EU Exit	Assurance	Enclosure 7
Strategy				
8.	09:25	Strategic Priority 2 – To promote and support health and wellbeing • Guardian of Safe working Report of the Guardian of Safe Working	Assurance	Enclosure 8.1
9.	09:40	Strategic Priority 5 – To achieve better value • ICP Strategic Objectives update – Q2 Report of the Chief Executive	Assurance	Enclosure 9.1
10.	10:00	Staff Story – Disability Day - The magic of WAND Alison Pearson, Assistant HR Business Partner & Acting Chair of the WAND staff network	Assurance	Presentation
BREAK (10 mins)				
Operational				
11.	10:30	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 11

	Time	Item	Status	Paper
12.	11:20	Hospital Standardised Mortality Ratio (HSMR) Report of the Medical Director	Assurance	Enclosure 12
Governance				
13.	11:35	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit & Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance	Enclosure 13.1 Verbal Enclosure 13.3
14.	11:50	Outstanding Service Video	Assurance	Presentation
15.	12:00	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
16.		Any Other Business		
17.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 7th January 2021, Boardroom, King's Mill Hospital and MS Teams		
18.		Chair Declares the Meeting Closed		
19.		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 13.1 Enc 13.2 Enc 13.3	<ul style="list-style-type: none"> • Audit & Assurance Committee – previous minutes • Finance Committee – previous minutes • Quality Committee – previous minutes
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Public Board of Directors
Items deferred

Date Due	Item	Presenter	Note/Item For	Decision
07/05/2020	7 day Hospital Services – Board Assurance Framework	Medical Director	Assurance	Currently paused
03/12/2020	Standing Financial Instructions (SFIs) and Standing Orders and Scheme of Delegation	Chief Financial Officer	Approval	March 2021