

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 4th February 2021
Time: 11:00 – 13:00
Venue: Virtual meeting

	Time	Item	Status	Paper
1.	11:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	11:00	Minutes of the meeting held on 7th January 2021 To be agreed as an accurate record	Agree	Enclosure 4
5.	11:05	Matters Arising/Action Log	Update	Enclosure 5
6.	11:10	Chair's Report	Assurance	Enclosure 6
7.	11:15	Chief Executive's Report	Assurance	Enclosure 7
Strategy				
8.	11:25	Strategic Priority 1 – To provide outstanding care <ul style="list-style-type: none"> Maternity Incidents and Investigations overview and Maternity Perinatal Quality Surveillance Model Report of the Chief Nurse 	Assurance	Enclosure 8.1
9.	11:35	Strategic Priority 2 - To promote and support health and wellbeing <ul style="list-style-type: none"> Freedom to Speak Up (FTSU) Report of the FTSU Guardian 	Assurance	Enclosure 9.1
10.	11:45	Strategic Priority 3 – To maximise the potential of our workforce <ul style="list-style-type: none"> Nurse Staffing Board Assurance Framework (BAF) Report of the Chief Nurse 	Assurance	Enclosure 10.1
Operational				
11.	11:55	Single Oversight Framework Performance - Quarterly Report Report of the Executive	Consider	Enclosure 11

	Time	Item	Status	Paper
12.	12:40	Board Assurance Framework (BAF) Report of the Chief Executive	Approval	Enclosure 12
Governance				
13.	12:45	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> ○ Quality Committee Annual Report • People, Culture and Improvement Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance Assurance	Enclosure 13.1 Enclosure 13.2 Enclosure 13.3 Enclosure 13.4
14.	13:00	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
15.		Any Other Business		
16.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 4th March 2021, MS Teams		
17.		Chair Declares the Meeting Closed		
18.		Questions from members of the public present (Pertaining to items specific to the agenda)		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 13.1	• Audit and Assurance Committee – previous minutes
Enc 13.2	• Finance Committee – previous minutes
Enc 13.3	• Quality Committee – previous minutes
Enc 13.4	• People, OD and Culture Committee – previous minutes

Public Board of Directors
Items deferred

Date Due	Item	Presenter	Note/Item For	Decision
07/05/2020	7 day Hospital Services – Board Assurance Framework	Medical Director	Assurance	Currently paused
03/12/2020	Standing Financial Instructions (SFIs) and Standing Orders and Scheme of Delegation	Chief Financial Officer	Approval	March 2021
07/01/2021	Research Strategy – quarterly update	Alison Steel, Head of Research and Innovation	Assurance	To be included in next quarterly update (April 2021)
04/02/2021	Strategic Objectives Update	Chief Financial Officer	Assurance	To be included in next quarterly update (May 2021)
04/02/2021	ICP Strategic Objectives update – Q2	Chief Executive	Assurance	To be included in next quarterly update (May 2021)
04/02/2021	Learning from Deaths Quarterly Report	Medical Director	Assurance	To be included in next quarterly update (May 2021)
04/02/2021	Use of Trust Seal	Report of the Director of Corporate Affairs	Assurance	To be included in next quarterly update (May 2021)