

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 4th March 2021
Time: 11:00 – 13:00
Venue: Virtual meeting

	Time	Item	Status	Paper
1.	11:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	11:00	Minutes of the meeting held on 4th February 2021 To be agreed as an accurate record	Agree	Enclosure 4
5.	11:05	Matters Arising/Action Log	Update	Enclosure 5
6.	11:10	Chair's Report	Assurance	Enclosure 6
7.	11:15	Chief Executive's Report <ul style="list-style-type: none"> • Covid Vaccinations Report of the Director of People 	Assurance Assurance	Enclosure 7 Enclosure 7.1
Strategy				
8.	11:25	Strategic Priority 1 – To provide outstanding care <ul style="list-style-type: none"> • Maternity Update Report of the Chief Nurse <ul style="list-style-type: none"> ○ Board safety champion update ○ Maternity Perinatal Quality Surveillance Model ○ NHSR – Safety action 4 update 	Assurance Assurance Assurance	Enclosure 8.1 Enclosure 8.2 Enclosure 8.3
Operational				
9.	11:35	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 9
10.	12:20	Hospital Standardised Mortality Ratio (HSMR) Update Report of the Medical Director	Assurance	Enclosure 10

	Time	Item	Status	Paper
Governance				
11.	12:30	Standing Financial Instructions (SFIs) and Scheme of Delegation Report Chief Financial Officer	Approval	Enclosure 11
12.	12:40	Assurance from Sub Committees <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • Charitable Funds Committee Report of the Committee Chair (last meeting) 	Assurance Assurance	Enclosure 12.1 Enclosure 12.2
13.	12:50	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
14.		Any Other Business <ul style="list-style-type: none"> • Application of the Trust Seal Report of the Director of Corporate Affairs 	Approval	Enclosure 14.1
15.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 1st April 2021, MS Teams		
16.		Chair Declares the Meeting Closed		
17.		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 09 Enc 12.1 Enc 12.2	<ul style="list-style-type: none"> • Nursing & Midwifery Monthly Safe Staffing Report • Finance Committee – previous minutes • Charitable Funds Committee – previous minutes
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Public Board of Directors
Items deferred

Date Due	Item	Presenter	Note/Item For	Decision
03/12/2020	Standing Financial Instructions (SFIs) and Standing Orders and Scheme of Delegation	Chief Financial Officer	Approval	March 2021
07/01/2021	Research Strategy – quarterly update	Alison Steel, Head of Research and Innovation	Assurance	To be included in next quarterly update (April 2021)
04/02/2021	Strategic Objectives Update	Chief Financial Officer	Assurance	To be included in next quarterly update (May 2021)
04/02/2021	ICP Strategic Objectives update – Q2	Chief Executive	Assurance	To be included in next quarterly update (May 2021)
04/02/2021	Learning from Deaths Quarterly Report	Medical Director	Assurance	To be included in next quarterly update (May 2021)
04/02/2021	Use of Trust Seal	Report of the Director of Corporate Affairs	Assurance	To be included in next quarterly update (May 2021)
04/03/2021	Guardian of Safe Working	Guardian of Safe Working	Assurance	To be included in next quarterly update (June 2021)