

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 1st April 2021
Time: 09:00 – 12:00
Venue: Virtual meeting

| | Time | Item | Status | Paper |
|-----------------|-------|--|----------------------------|----------------------------------|
| 1. | 09:00 | Welcome | | |
| 2. | | Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i> | Declaration | Verbal |
| 3. | | Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED) | Agree | Verbal |
| 4. | 09:00 | Minutes of the meeting held on 4th March 2021 To be agreed as an accurate record | Agree | Enclosure 4 |
| 5. | 09:05 | Matters Arising/Action Log | Update | Enclosure 5 |
| 6. | 09:10 | Chair's Report | Assurance | Enclosure 6 |
| 7. | 09:15 | Chief Executive's Report <ul style="list-style-type: none"> • Covid Vaccinations Update Report of the Director of People | Assurance Assurance | Enclosure 7 Enclosure 7.1 |
| Strategy | | | | |
| 8. | 09:35 | Strategic Priority 1 – To provide outstanding care <ul style="list-style-type: none"> • Maternity Update Report of the Chief Nurse <ul style="list-style-type: none"> ○ Maternity Perinatal Quality Surveillance Model | Assurance | Enclosure 8.1 |
| 9. | 09:45 | Strategic Priority 4 – To continuously learn and improve <ul style="list-style-type: none"> • Research Strategy – quarterly update Alison Steel, Head of Research & Innovation | Assurance | Enclosure 9.1 |
| 10. | 09:55 | Strategic Priority 5 – To achieve better value <ul style="list-style-type: none"> • MSK Together service Jane Ferreira, Head Of MSK Together, Mid Notts ICP and Thilan Bartholomeuz | Assurance | Presentation |
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| 11. | 10:15 | Patient Story – Finding Marion Francesca Jones, Ward Sister Ward 21 and Debra Elleston, Head of Service / Macmillan Lead Nurse for End of Life Care | Assurance | Presentation |
| BREAK (10 mins) | | | | |
| Operational | | | | |
| 12. | 10:45 | Single Oversight Framework Performance – Monthly Report Report of the Executive | Consider | Enclosure 12 |
| Governance | | | | |
| 13. | 11:30 | Data Security Protection Toolkit Submission Report of the Senior Information Risk Owner (SIRO) | Approval | Enclosure 13 |
| 14. | 11:35 | Annual Sign Off of Declarations of Interest Report of the Director of Corporate Affairs | Approval | Enclosure 14 |
| 15. | 11:40 | Gender Pay Gap Report Report of the Director of People | Approval | Enclosure 15 |
| 16. | 11:45 | Application of the Trust Seal Report of the Director of Corporate Affairs | Approval | Enclosure 16 |
| 17. | 11:45 | SFHFT Green Plan 2021-2026 Ben Widdowson, Associate Director of Estates & Facilities | Approval | Enclosure 17 |
| 18. | 11:55 | Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • People, OD and Culture Committee Report of the Committee Chair (last meeting) | Assurance Assurance Assurance Assurance | Enclosure 18.1 Verbal Enclosure 18.3 Enclosure 18.4 |
| 19. | 12:15 | Outstanding Service - Radiology | Assurance | Presentation |
| 20. | 12:20 | Communications to wider organisation (Agree Board decisions requiring communication to Trust) | Agree | Verbal |
| 21. | | Any Other Business | | |
| 22. | | Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 6th May 2021, MS Teams (TBC) | | |
| 23. | | Chair Declares the Meeting Closed | | |
| 24. | | Questions from members of the public present (Pertaining to items specific to the agenda) | | |

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|------|--|--------|-------|
| | <p>Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i></p> | | |

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

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|----------|--|
| Enc 18.1 | • Audit and Assurance Committee – previous minutes |
| Enc 18.2 | • Finance Committee – previous minutes |
| Enc 18.3 | • Quality Committee – previous minutes |
| Enc 18.4 | • People, OD and Culture Committee – previous minutes |

Public Board of Directors

Items deferred

| Date Due | Item | Presenter | Note/Item For | Decision |
|------------|---------------------------------------|---|---------------|--|
| 07/01/2021 | Research Strategy – quarterly update | Alison Steel, Head of Research and Innovation | Assurance | To be included in next quarterly update (April 2021) |
| 04/02/2021 | Strategic Objectives Update | Chief Financial Officer | Assurance | To be included in next quarterly update (May 2021) |
| 04/02/2021 | ICP Strategic Objectives update – Q2 | Chief Executive | Assurance | To be included in next quarterly update (May 2021) |
| 04/02/2021 | Learning from Deaths Quarterly Report | Medical Director | Assurance | To be included in next quarterly update (May 2021) |
| 04/02/2021 | Use of Trust Seal | Report of the Director of Corporate Affairs | Assurance | To be included in next quarterly update (May 2021) |
| 04/03/2021 | Guardian of Safe Working | Guardian of Safe Working | Assurance | To be included in next quarterly update (June 2021) |