

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 11th May 2021

Time: 17:30 – 20:00

Venue: MS Teams

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	Minutes of the meeting held on 9th February 2021 and 23rd March 2021 <i>To be agreed as an accurate record</i>	Agree	Enclosure 3
4.	17:30	Matters Arising/Action Log	Approve	Enclosure 4
5.	17:35	Chair's Report Claire Ward – Chair	Assurance	Enclosure 5
6.	17:45	Chief Executive's Report Richard Mitchell – Chief Executive	Assurance	Enclosure 6
7.	18:00	Lead Governor Report Sue Holmes - Lead Governor	Assurance	Enclosure 7
8.	18:10	Patient Story – Finding Marion Francesca Jones - Ward Sister Ward 21, and Debra Elleston - Head of Service/Macmillan Lead Nurse for End of Life Care	Assurance	Presentation
9.	18:30	Staff Survey Richard Mitchell – Chief Executive	Assurance	Enclosure 9
10.	18:50	Operational Plan 2021/2022 Paul Robinson – Chief Financial Officer	Assurance	Enclosure 10
11.	19:05	Strategic Risks – Board Assurance Framework (BAF) Richard Mitchell – Chief Executive	Assurance	Enclosure 11
12.	19:15	Consent Process – Internal Audit report actions Shirley Higginbotham - Director of Corporate Affairs	Assurance	Verbal
13.	19:20	Report from Board Sub-Committees <ul style="list-style-type: none"> • Audit & Assurance Committee Graham Ward – Non-Executive Director Ian Holden – Governor Observer John Wood – Governor Observer 	Assurance	Enclosure 13.1

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		<ul style="list-style-type: none"> Quality Committee Barbara Brady – Non-Executive Director Philip Marsh – Governor Observer Sue Holmes – Governor Observer Finance Committee Neal Gossage – Non-Executive Director Kevin Stewart – Governor Observer People, Culture and Improvement Committee Manjeet Gill – Non-Executive Director Jacqueline Lee – Governor Observer Roz Norman – Governor Observer Charitable Funds Committee Tim Reddish – Non-Executive Director Ann Mackie – Governor Observer 	Assurance	Enclosure 13.2
			Assurance	Enclosure 13.3
			Assurance	Enclosure 13.4
			Assurance	Enclosure 13.5
14.	19:40	Council of Governors Matters/Statutory Duties <ul style="list-style-type: none"> Membership and Engagement Group Sue Holmes - Lead Governor Chair's Appraisal Outcome and Objectives Tim Reddish - NED and Senior Independent Director Appointment of Vice-Chair Claire Ward – Chair 	Assurance	Enclosure 14.1
			Assurance	Enclosure 14.2
			Approval	Enclosure 14.3
15.	19:50	Questions from Members of Public Claire Ward - Chair	Consider	Verbal
16.	19:50	Escalations to the Board of Directors Claire Ward - Chair	Agree	Verbal
17.	19:55	Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i>		
18.		Date & Time of Next Meeting Date: Tuesday 10 th August 2021 Time: 5:30pm – 8:00pm Venue: MS Teams – TBC		

Council of Governors
Items deferred

Date Due	Item	Presenter	Note/Item For	Decision
09/02/2021	Operational Plan 2021/2022	Paul Robinson – Chief Financial Officer and Kevin Gallagher - Deputy Director Income and Performance	Assurance	Deferred to May CoG