

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 6th May 2021
Time: 09:00 – 12:30
Venue: Virtual meeting

| | Time | Item | Status | Paper |
|-----------------|-------|--|----------------------------|--------------------------------------|
| 1. | 09:00 | Welcome | | |
| 2. | | Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i> | Declaration | Verbal |
| 3. | | Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED) | Agree | Verbal |
| 4. | 09:00 | Minutes of the meeting held on 1st April 2021 To be agreed as an accurate record | Agree | Enclosure 4 |
| 5. | 09:05 | Matters Arising/Action Log | Update | Enclosure 5 |
| 6. | 09:10 | Chair's Report | Assurance | Enclosure 6 |
| 7. | 09:15 | Chief Executive's Report <ul style="list-style-type: none"> • Covid Vaccinations Update Report of the Director of People | Assurance Assurance | Enclosure 7 Enclosure 7.1 |
| Strategy | | | | |
| 8. | 09:30 | Strategic Objectives Update Richard Mills, Deputy Chief Financial Officer | Assurance | Enclosure 8 |
| 9. | 09:45 | Strategic Priority 1 – To provide outstanding care <ul style="list-style-type: none"> • Maternity Update Report of the Chief Nurse <ul style="list-style-type: none"> ○ Maternity Perinatal Quality Surveillance Model | Assurance | Enclosure 9.1 |
| 10. | 09:55 | Strategic Priority 3 – To maximise the potential of our workforce <ul style="list-style-type: none"> • Staff Survey and action plan Report of the Director of Culture and Improvement • Nursing, Midwifery and Allied Health Professions (AHP) Staffing Annual Report Report of the Chief Nurse | Assurance Assurance | Enclosure 10.1 Enclosure 10.2 |

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|------------------------|-------|---|--|--|
| 11. | 10:15 | Strategic Priority 5 – To achieve better value <ul style="list-style-type: none"> • ICP Strategic Objectives update Report of the Chief Executive • ICS Compact Report of the Chief Executive | Assurance Approval | Enclosure 11.1 Enclosure 11.2 |
| 12. | 10:35 | Patient Story – Caring Through Covid Lauren Brown, Ward Leader, Leanne Beardsley, Corporate Matron, and Debbie King, Corporate Matron | Assurance | Presentation |
| BREAK (10 mins) | | | | |
| Operational | | | | |
| 13. | 11:00 | Single Oversight Framework Performance – Quarterly Report Report of the Executive | Consider | Enclosure 13 |
| 14. | 11:45 | Board Assurance Framework (BAF) Report of the Chief Executive | Approval | Enclosure 14 |
| 15. | 11:50 | Learning from Deaths Quarterly Report Report of the Medical Director | Assurance | Enclosure 15 |
| Governance | | | | |
| 16. | 12:00 | Application of the Trust Seal – quarterly report Report of the Director of Corporate Affairs | Assurance | Verbal |
| 17. | 12:00 | NHSI Self Certification Report of the Director of Corporate Affairs | Approval | Enclosure 17 |
| 18. | 12:00 | DEFERRED TO JUNE BOARD MEETING Estates Strategy – 2020-2026 Ben Widdowson, Associate Director of Estates & Facilities | Approval | Enclosure 18 |
| 19. | 12:10 | Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> ○ Audit and Assurance Committee Annual Report • Finance Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> ○ Finance Committee Annual Report • People, Culture and Improvement Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> ○ People, Culture and Improvement Committee Annual Report • Charitable Funds Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> ○ Charitable Funds Committee Annual Report | Assurance Assurance Assurance Assurance | Enclosure 19.1 Enclosure 19.2 Enclosure 19.3 Enclosure 19.4 |
| 20. | 12:25 | Outstanding Service – Bright Sparks | Assurance | Presentation |
| 21. | 12:30 | Communications to wider organisation (Agree Board decisions requiring communication to Trust) | Agree | Verbal |

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|-----|------|---|--------|-------|
| 22. | | Any Other Business | | |
| 23. | | Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 3rd June 2021, MS Teams (TBC) | | |
| 24. | | Chair Declares the Meeting Closed | | |
| 25. | | Questions from members of the public present (Pertaining to items specific to the agenda) | | |
| | | Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i> | | |

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

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| Enc 14 | • Significant Risks Report |
| Enc 19.1 | • Audit and Assurance Committee – previous minutes |
| Enc 19.2 | • Finance Committee – previous minutes |
| Enc 19.3 | • People, Culture and Improvement Committee – previous minutes |
| Enc 19.4 | • Charitable Funds Committee – previous minutes |
| Enc 19.4 | • Charity & Community Involvement Headline Report – January to March 2021 |

Public Board of Directors

Items deferred

| Date Due | Item | Presenter | Note/Item For | Decision |
|------------|---------------------------------------|---|---------------|---|
| 04/02/2021 | Strategic Objectives Update | Chief Financial Officer | Assurance | To be included in next quarterly update (May 2021) |
| 04/02/2021 | ICP Strategic Objectives update – Q2 | Chief Executive | Assurance | To be included in next quarterly update (May 2021) |
| 04/02/2021 | Learning from Deaths Quarterly Report | Medical Director | Assurance | To be included in next quarterly update (May 2021) |
| 04/02/2021 | Use of Trust Seal | Report of the Director of Corporate Affairs | Assurance | To be included in next quarterly update (May 2021) |
| 04/03/2021 | Guardian of Safe Working | Guardian of Safe Working | Assurance | To be included in next quarterly update (June 2021) |