

Public - Board of Directors

Subject:	Committee Effectiveness Report	Date: 3 rd June 2021		
Prepared By:	Shirley A Higginbotham, Director of Corporate Affairs			
Approved By:	Shirley A Higginbotham, Director of Corporate Affairs			
Presented By:	Shirley A Higginbotham, Director of Corporate Affairs			
Purpose				
To provide the Board of Directors with assurance regarding the effectiveness of the Committees of the Board.		Approval		
		Assurance x		
		Update		
		Consider		
Strategic Objectives				
To provide outstanding care	To promote and support health and wellbeing	To maximise the potential of our workforce	To continuously learn and improve	To achieve better value
X	X	X	X	x
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
		x		
Risks/Issues				
Financial	There are no risks or issues identified in this report			
Patient Impact				
Staff Impact				
Services				
Reputational				
Committees/groups where this item has been presented before				
Audit and Assurance Committee, Finance Committee, People, Culture and Improvement Committee, and Charitable Funds Committee have all completed the self-assessments.				
Executive Summary				
<p>The Board is supported by its committees, in order to ensure the committees are demonstrating good governance and identifying areas of improvement a Committee Health Check self – assessment review has been undertaken.</p> <p>A maturity matrix has been developed by 360 internal audit and the Good Governance Institute, this was utilised for the Audit and Assurance Committee in 2019 and an action plan developed progress against this has been reported regularly to committee.</p> <p>As a result of the success of the maturity matrix process in the Audit and Assurance Committee, work has progressed with 360 internal audit to develop the same process for all committees of the Board.</p> <p>It has been agreed for those committees who undertake a maturity matrix assessment a committee effectiveness report will not be submitted, to reduce duplication. The Quality Committee are currently in the process of undertaking their maturity matrix assessment and therefore have not completed a committee effectiveness report. The outcome of the exercise will be reported to Board via the regular quality committee report.</p>				

One action for the People, Culture and Improvement Committee has been identified as part of this year's committee effectiveness reviews. No actions have been identified in the other committees.

The Terms of Reference and Work plans for all committees except Quality Committee have been reviewed and agreed.