

**SHERWOOD HOSPITALS NHS FOUNDATION TRUST**  
**Non-Executive Director Appraisal Summary**

<b>NAME</b>	Claire Ward
<b>ORGANISATION</b>	Sherwood Forest Hospitals NHS Foundation Trust
<b>YEAR</b>	2020/21
<b>Appointment</b>	First Appointed 1/5/13. Reappointed to 30/4/22 (9 years)

	<b>Attendance</b>
<b>Board</b>	100%
<b>Quality Committee</b>	66%
<b>People Committee</b>	80%
<b>Council of Governors</b>	75%

<b>Key Objective</b>	<b>2021/2022 Objectives</b>	<b>Outcome/Evidence</b>
Chair the SFFT Board to become an outstanding Board	<ul style="list-style-type: none"> <li>To focus the board on crystallising the ambition of SFH as we move towards change in system and provider collaboratives.</li> <li>Restore the Board’s role, particularly as services are restored.</li> <li>Establish mechanisms that ensure that the board is sighted on the identification and provision of relevant information in response to the Covid-19 National Public Enquiry.</li> <li>Ensure there is greater focus and a clear strategy on inequalities both staff (BAME, disabled, LGBT and other minority groups)</li> <li>Develop systems and processes to enable Board to be more informed and have a greater assurance on system working through the ICS/ICPs and partnership working with NHT and NUH</li> <li>Ensure NEDs have appraisal and personal development plan.</li> <li>To consider succession planning for the NEDs and the broader skills we might need in the future in a changing role in the NHS.</li> </ul>	.

<p>Chair Council of Governors and ensure good governance by enabling them to carry out their roles effectively and efficiently.</p>	<ul style="list-style-type: none"> <li>• Enhanced engagement with governors and support for their role to engage the broader community.</li> <li>• Restore Council to full working.</li> <li>• Make time to meet and discuss issues with lead governor.</li> <li>• Establish both one to one and district governor meetings.</li> <li>• Establish mechanism that assures governors that there is no negative impact upon key staffs shared roles and /or supporting other trusts.</li> <li>• Review chairing style to take on board comments from 360 feedback e.g., ensure open discussions.</li> <li>• Ensure governance strengthens to accommodate system working implications.</li> </ul>	
<p>Profile across the Trust</p>	<ul style="list-style-type: none"> <li>• To highlight the continuity of leadership at SFH through increased visibility as Chair</li> <li>• To remain as Maternity Safety Champion NED</li> <li>• Participate in 15 steps walk about, etc.</li> <li>• Staff awards ceremonies</li> <li>• Volunteer events</li> <li>• Other events and informal visits</li> </ul>	
<p>Engage with external stakeholders including the ICS to develop strong relationships for SFH and to have a positive effect on the reputation of the Trust.</p>	<ul style="list-style-type: none"> <li>• Develop relationship with chairs of all partner organisations.</li> <li>• Develop opportunities for provider collaboratives.</li> <li>• Attend NHSi and NHS Provider chairs events</li> <li>• Attend quarterly review meetings with NHSi</li> </ul>	