

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 2<sup>nd</sup> September 2021  
**Time:** 09:00 – 12:30  
**Venue:** Virtual meeting

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- <a href="https://www.sfh-tr.nhs.uk/about-us/register-of-interests/">https://www.sfh-tr.nhs.uk/about-us/register-of-interests/</a> <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: <i>no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED</i> )	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 5<sup>th</sup> August 2021</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:10	<b>Chair's Report</b>	Assurance	Enclosure 6
7.	09:15	<b>Chief Executive's Report</b>  <ul style="list-style-type: none"> <li>• <b>Covid Vaccinations Update</b> Report of the Director of People</li> </ul>	Assurance  Assurance	Enclosure 7  Enclosure 7.1
<b>Strategy</b>				
8.	09:30	<b>Strategic Objectives Update</b> Report of the Director of Culture and Improvement	Assurance	Enclosure 8
9.	09:45	<b>Strategic Priority 1 – To provide outstanding care</b>  <ul style="list-style-type: none"> <li>• <b>Maternity Update</b> Report of the Chief Nurse <ul style="list-style-type: none"> <li>○ <b>Safety Champions update</b></li> <li>○ <b>Maternity Perinatal Quality Surveillance Model</b></li> </ul> </li> </ul>	Assurance	Enclosure 9.1
10.	10:00	<b>Strategic Priority 2 - To promote and support health and wellbeing</b>  <ul style="list-style-type: none"> <li>• <b>2021/2022 Flu Vaccination Programme</b> Report of the Director of People</li> <li>• <b>Guardian of Safe Working</b> Martin Cooper, Guardian of Safe Working</li> </ul>	Assurance  Assurance	Enclosure 10.1  Enclosure 10.2

	Time	Item	Status	Paper
11.	10:20	<p><b>Strategic Priority 3 – To maximise the potential of our workforce</b></p> <ul style="list-style-type: none"> <li>• <b>Workforce Race Equality Standard Report (WRES)</b> Report of the Director of People</li> <li>• <b>Workforce Disability Equality Standard Report (WDES)</b> Report of the Director of People</li> </ul>	Assurance  Assurance	Enclosure 11.1  Enclosure 11.2
12.	10:40	<p><b>Strategic Priority STRATEGIC PRIORITY 5 – To achieve better value</b></p> <ul style="list-style-type: none"> <li>• <b>ICP Strategic Objectives update</b> Report of the Chief Executive</li> </ul>	Assurance	Enclosure 12.1
13.	10:55	<p><b>Staff Story – The Occupational Health Story during the Covid-19 pandemic</b> Becky Loveridge, Head of Occupational Health, and Debbie Kearsley, Head of Operational HR</p>	Assurance	Presentation
BREAK (10 mins)				
<b>Operational</b>				
14.	11:25	<p><b>Single Oversight Framework Performance – Monthly Report</b> Report of the Executive</p>	Consider	Enclosure 14
<b>Governance</b>				
15.	12:15	<p><b>Committee Terms of Reference</b> Report of the Director of Corporate Affairs</p>	Approval	Enclosure 15
16.	12:20	<p><b>Outstanding Service – HSJ partnership award finalists – two of Sherwood’s anchor institution projects</b></p>	Assurance	Presentation
17.	12:30	<p><b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)</p>	Agree	Verbal
18.		<b>Any Other Business</b>		
19.		<p><b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>7<sup>th</sup> October 2021, MS Teams (TBC)</b></p>		
20.		<b>Chair Declares the Meeting Closed</b>		
21.		<p><b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)</p>		
		<p><b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i></p>		

**Board of Directors Information Library Documents**

The following information items are included in the Reading Room and should have been read by Members of the meeting.

<b>Enc 14</b>	<ul style="list-style-type: none"><li>• <b>Action plan for dementia assessments</b></li></ul>
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