

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 4th November 2021
Time: 09:00 – 12:30
Venue: Virtual meeting

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 7th October 2021 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:10	Chair's Report	Assurance	Enclosure 6
7.	09:15	Chief Executive's Report <ul style="list-style-type: none"> • Covid Vaccinations Update Report of the Director of People 	Assurance Assurance	Enclosure 7 Enclosure 7.1
Strategy				
8.	09:30	Strategic Priority 1 – To provide outstanding care <ul style="list-style-type: none"> • Maternity Update Report of the Chief Nurse <ul style="list-style-type: none"> ○ Safety Champions update ○ Maternity Perinatal Quality Surveillance Model • Learning from Deaths Report of the Medical Director 	Assurance Assurance	Enclosure 8.1 Enclosure 8.2
9.	09:50	Strategic Priority 3 – To maximise the potential of our workforce <ul style="list-style-type: none"> • Nursing, Midwifery and Allied Health Professions (AHP) Staffing 6 monthly report Report of the Chief Nurse 	Assurance	Enclosure 9.1

	Time	Item	Status	Paper
10.	10:05	Patient Story – Tony’s Story Amy Southam, Therapy Lead Neurological Outpatients Amy Ashton, Therapy Lead Neurological Outpatients and Fran Platts, Therapy Operational Manager for Community Services	Assurance	Presentation
BREAK (10 mins)				
Operational				
11.	10:35	H2 Capacity Plan / Winter Plan Report of the Chief Operating Officer	Approval	Enclosure 11
12.	10:50	Single Oversight Framework Performance – Quarterly Report Report of the Executive	Consider	Enclosure 12
13.	11:40	Board Assurance Framework (BAF) Report of the Chief Executive	Approval	Enclosure 13
Governance				
14.	11:50	Application of the Trust Seal – quarterly report Report of the Director of Corporate Affairs	Assurance	Enclosure 14
15.	11:55	Assurance from Sub Committees <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • People, Culture & Improvement Committee Report of the Committee Chair (last meeting) • Charitable Funds Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance	Enclosure 15.1 Enclosure 15.2 Enclosure 15.3
16.	12:10	Outstanding Service – Research Team	Assurance	Presentation
17.	12:20	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.	12:25	Any Other Business		
19.	12:30	Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 2nd December 2021, MS Teams (TBC)		
20.		Chair Declares the Meeting Closed		
21.		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 13 Enc 15.1 Enc 15.2 Enc 15.3	<ul style="list-style-type: none">• Significant Risk Report• Finance Committee – previous minutes• People, Culture & Improvement Committee – previous minutes• Charitable Funds Committee – previous minutes
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