

EXTRAORDINARY COUNCIL OF GOVERNORS MEETING  
Unconfirmed Minutes of the meeting held on 21<sup>st</sup> September 2021 at 16:00  
Via video conference

<b>Present:</b>	Claire Ward	Chair	CW
	Ann Mackie	Public Governor	AM
	Councillor David Walters	Appointed Governor	DW
	David Ainsworth	Appointed Governor	DA
	Ian Holden	Public Governor	IH
	Jacqueline Lee	Staff Governor	JL
	John Wood	Public Governor	JW
	Kevin Stewart	Public Governor	KS
	Lawrence Abrams	Public Governor	LA
	Martin Stott	Public Governor	MS
	Nadia Whitworth	Appointed Governor	NW
	Philip Marsh	Public Governor	PM
	Sue Holmes	Public Governor	SuH
<b>In Attendance:</b>	Paul Robinson	Chief Executive	PR
	Shirley Higginbotham	Director of Corporate Affairs	SH
	Graham Ward	Non-Executive Director	GW
	Tim Reddish	Non-Executive Director	TR
	Neal Gossage	Non-Executive Director	NG
	Sue Bradshaw	Minutes	
<b>Apologies:</b>	Maxine Huskinson	Public Governor	MH
	Roz Norman	Staff Governor	RN
	Andy Haynes	Specialist Advisor to the Board	AH
	Manjeet Gill	Non-Executive Director	MG
	Barbara Brady	Non-Executive Director	BB
<b>Absent:</b>	Councillor Craig Whitby	Appointed Governor	CrW
	Gerald Smith	Public Governor	GS
	Jayne Revill	Staff Governor	JR
	Nikki Slack	Appointed Governor	NS
	Richard Boot	Staff Governor	RB

The meeting was via video conference. All participants confirmed they were able to hear each other and were present throughout the meeting, except where indicated.

Item No.	Item	Action	Date
<b>21/345</b>	<b>CHAIR'S WELCOME, APOLOGIES FOR ABSENCE AND QUORACY CHECK</b>		
1 min	<p>The meeting being quorate CW declared the meeting open at 16:00. The meeting was held by video conference. All participants confirmed they were able to hear each other.</p> <p>It was CONFIRMED that apologies for absence had been received from:</p> <p>Maxine Huskinson, Public Governor Roz Norman, Staff Governor Andy Haynes, Specialist Advisor to the Board Manjeet Gill, Non-Executive Director Barbara Brady, Non-Executive Director</p>		
<b>21/346</b>	<b>DECLARATIONS OF INTEREST</b>		
1 min	CW declared an interest in item 21/347		
<b>21/347</b>	<b>REPORT OF THE REMUNERATION COMMITTEE – APPOINTMENT OF CHAIR</b>		
4 min	<p>CW left the meeting</p> <p>SuH presented the report, highlighting the interview process and advising the unanimous recommendation of the interview panel and stakeholder panels was to recommend the appointment of Claire Ward as Chair of the Trust.</p> <p>SH advised she had received an e-mail from RN, who formed part of the interview panel. This was read to the Council.</p> <p>The Council APPROVED the recommendation of the Remuneration Committee to appoint Claire Ward to the role of Chair for SFHFT.</p> <p>CW re-joined the meeting</p>		
<b>21/348</b>	<b>REPORT OF THE REMUNERATION COMMITTEE – RECRUITMENT OF TWO NON-EXECUTIVE DIRECTORS</b>		
3 mins	<p>CW presented the report, which outlines the proposed arrangements for the recruitment of two Non-Executive Directors, due to the resignation of Tim Reddish and Claire Ward being appointed into the post of substantive Chair.</p> <p>SH advised the Remuneration Committee agreed there would be a minimum of six applicants for these posts. If this number is not reached by the closing date of the advert, the timeline for the advert will be extended.</p> <p>The Council APPROVED the process, and timescales, for the recruitment of two Non-Executive Directors as recommended.</p>		
<b>21/349</b>	<b>ANY OTHER BUSINESS</b>		
	No other business was raised		

21/350	<b>DATE AND TIME OF NEXT MEETING</b>		
	<p>Date: Tuesday 9<sup>th</sup> November 2021                  Time: 17:30                  Venue: MS Teams</p> <p>There being no further business the Chair declared the meeting closed at 16:10</p>		
	<p>Signed by the Chair as a true record of the meeting, subject to any amendments duly minuted.</p> <p><b>Claire Ward</b>  <b>Chair</b></p> <p style="text-align: right;"><b>Date</b></p>		

NAME	AREA COVERED	CONSTITUENCY	FULL COG MEETING DATES					EO COG	TERMS OF OFFICE	DATE ELECTED	TERM ENDS
			11/05/2021	10/08/2021	09/11/2021	Feb 2022	21/09/2021				
Ann Mackie	Newark & Sherwood	Public	P	P			P	3	01/05/19	30/04/22	
Ben Clarke	King's Mill Hospital	Staff	X					3	01/09/19	31/08/22	
Councillor Craig Whitby	Mansfield District Council	Appointed	P	A			X	4	21/05/19	31/05/23	
Councillor David Walters	Ashfield District Council	Appointed	P	P			P	1	23/04/20	31/05/21	
Councillor Kevin Rostance	Nottinghamshire County Council	Appointed	X						15/10/20	31/05/21	
Councillor Michael Brown	Newark & Sherwood District Council	Appointed	X					1	18/05/20	31/05/21	
David Ainsworth	Mansfield & Ashfield CCG	Appointed	P	A			P	N/A	20/02/20	N/A	
Dean Whelan	Mansfield	Public	X					3	01/09/22	31/08/22	
Gerald Smith	Mansfield	Public	P	A			X	3	01/05/19	30/04/22	
Ian Holden	Newark & Sherwood	Public	P	P			P	3	01/05/19	30/04/22	
Jacqueline Lee	Newark Hospital	Staff	P	P			P	3	01/05/19	30/04/22	
Jayne Revill	King's Mill Hospital	Staff	X	A			X	3	01/05/19	30/04/22	
John Wood	Mansfield	Public	P	P			P	3	01/05/19	30/04/22	
Kevin Stewart	Ashfield	Public	P	P			P	3	01/05/19	30/04/22	
Lawrence Abrams	Rest of East Midlands	Public	P	A			P	3	01/05/19	30/04/22	
Martin Stott	Newark & Sherwood	Public	P	A			P	3	01/05/19	30/04/22	
Maxine Huskinson	Ashfield	Public	X	P			A	3	01/11/20	31/10/23	
Nadia Whitworth	Volunteers	Appointed		P			P	3	10/05/21	10/05/24	
Nikki Slack	Vision West Notts	Appointed	A	A			X	N/A	17/07/19	N/A	
Paul Baggaley	Newark & Sherwood	Public	P					3	01/11/20	31/10/23	
Philip Marsh	Ashfield	Public	P	P			P	3	01/05/19	30/04/22	
Richard Boot	Newark Hospital	Public	P	X			X	3	01/05/19	30/04/22	
Roz Norman	King's Mill Hospital	Staff	P	P			A	3	01/05/19	30/04/22	
Sue Holmes	Ashfield	Public	P	P			P	3	01/11/20	31/10/23	

P = Present  
A = Apologies  
X = Absent