

EXTRAORDINARY COUNCIL OF GOVERNORS MEETING  
**Unconfirmed** Minutes of the meeting held on 4<sup>th</sup> April 2022 at 16:00  
Via video conference

<b>Present:</b>	Claire Ward	Chair	CW
	Ian Holden	Public Governor	IH
	Kevin Stewart	Public Governor	KS
	Martin Stott	Public Governor	MS
	Nadia Whitworth	Appointed Governor	NW
	Nikki Slack	Appointed Governor	NS
	Roz Norman	Staff Governor	RN
<b>In Attendance:</b>	Shirley Higginbotham	Director of Corporate Affairs	SH
	Sue Bradshaw	Minutes	
<b>Apologies:</b>	Councillor Craig Whitby	Appointed Governor	CrW
	Councillor David Walters	Appointed Governor	DW
	David Ainsworth	Appointed Governor	DA
	Jacqueline Lee	Staff Governor	JL
	John Wood	Public Governor	JW
	Lawrence Abrams	Public Governor	LA
	Linda Dales	Appointed Governor	LD
	Philip Marsh	Public Governor	PM
	Sue Holmes	Public Governor and Lead Governor	SuH
<b>Absent:</b>	Ann Mackie	Public Governor	AM
	Gerald Smith	Public Governor	GS
	Jayne Revill	Staff Governor	JR
	Maxine Huskinson	Public Governor	MH
	Richard Boot	Staff Governor	RB

**The meeting was via video conference. All participants confirmed they were able to hear each other and were present throughout the meeting, except where indicated.**

Item No.	Item	Action	Date
<b>22/386</b>	<b>CHAIR'S WELCOME, APOLOGIES FOR ABSENCE AND QUORACY CHECK</b>		
1 min	<p>The meeting being quorate CW declared the meeting open at 16:00. The meeting was held by video conference. All participants confirmed they were able to hear each other.</p> <p>It was CONFIRMED that apologies for absence had been received from:</p> <p>Councillor Craig Whitby, Appointed Governor Councillor David Walters, Appointed Governor David Ainsworth, Appointed Governor Jacqueline Lee, Staff Governor John Wood, Public Governor Lawrence Abrams, Public Governor Linda Dales, Appointed Governor Philip Marsh, Public Governor Sue Holmes, Public Governor and Lead Governor</p>		
<b>22/387</b>	<b>DECLARATIONS OF INTEREST</b>		
1 min	<p>There were no declarations of interest pertaining to any items on the agenda.</p>		
<b>22/388</b>	<b>APPOINTMENT OF NON-EXECUTIVE DIRECTOR</b>		
4 mins	<p>SH presented the report, highlighting the recruitment process for the vacant Non-Executive Director (NED) post and advising a total of four applications were received. Unfortunately, one applicant lived outside the Trust's constituency and one was not a qualified accountant and, therefore, was not applicable for appointment. The remaining two candidates were invited for interview, which took place on 15<sup>th</sup> March 2022.</p> <p>Following the interviews, it is recommended the Council of Governors support the appointment of Andrew Rose-Britton, who has a wealth of financial experience and knowledge, having worked in the private sector as Company Secretary and Finance Director for a number of years.</p> <p>RS queried if Andrew had provided assurance he would be able to commit the required time to the NED role. CW advised this assurance has been received. Andrew is no longer a finance director for a company but undertakes consultancy work. CW advised she had spoken to Andrew after the interview and he reassured her that he would have the time required to commit to the NED role. He observed the last meeting of the Finance Committee in order to start the handover process prior to final approval.</p> <p>KS advised he met Andrew at the last Finance Committee meeting and sought assurance an appropriate handover would take place between Andrew and Neal Gossage, the outgoing Chair of the Finance Committee.</p>		

	<p>CW advised the Trust was keen to make the appointment now in order to give a month for the handover to take place prior to Neal leaving at the end of April 2022. Andrew and Neal will work together to facilitate the April meeting of the Finance Committee.</p> <p>SH advised there is a Board development session in April 2022 which Andrew will be able to attend.</p> <p>The Council APPROVED the recommendation to appoint Andrew Rose-Britton as Non-Executive Director for SFHFT.</p>		
<b>22/389</b>	<b>ANY OTHER BUSINESS</b>		
<sup>min</sup>	No other business was raised.		
<b>22/390</b>	<b>DATE AND TIME OF NEXT MEETING</b>		
	<p>Date: Tuesday 10<sup>th</sup> May 2022 Time: 17:30 Venue: Lecture Theatre 2 (TBC)</p> <p>There being no further business CW declared the meeting closed at 16:05.</p>		
	<p>Signed by the Chair as a true record of the meeting, subject to any amendments duly minuted.</p> <p><b>Claire Ward</b> Chair</p> <p style="text-align: right;"><b>Date</b></p>		

**Attendance at Full COG (scheduled meetings)**

NAME	AREA COVERED	CONSTITUENCY	FULL COG MEETING DATES				TERMS OF OFFICE	DATE ELECTED	TERM ENDS
			10/05/2022	09/08/2022	08/11/2022	Feb 2023			
Ann Mackie	Newark & Sherwood	Public					3	01/05/19	30/04/22
Councillor Craig Whitby	Mansfield District Council	Appointed					4	21/05/19	31/05/23
Councillor David Walters	Ashfield District Council	Appointed					1	23/04/20	31/05/21
Councillor Linda Dales	Newark & Sherwood District Council	Appointed					1	15/07/21	31/05/22
David Ainsworth	Mansfield & Ashfield CCG	Appointed					N/A	20/02/20	N/A
Gerald Smith	Mansfield	Public					3	01/05/19	30/04/22
Ian Holden	Newark & Sherwood	Public					3	01/05/19	30/04/22
Jacqueline Lee	Newark Hospital	Staff					3	01/05/19	30/04/22
Jayne Revill	King's Mill Hospital	Staff					3	01/05/19	30/04/22
John Wood	Mansfield	Public					3	01/05/19	30/04/22
Kevin Stewart	Ashfield	Public					3	01/05/19	30/04/22
Lawrence Abrams	Rest of East Midlands	Public					3	01/05/19	30/04/22
Martin Stott	Newark & Sherwood	Public					3	01/05/19	30/04/22
Maxine Huskinson	Ashfield	Public					3	01/11/20	31/10/23
Nadia Whitworth	Volunteers	Appointed					3	10/05/21	10/05/24
Nikki Slack	Vision West Notts	Appointed					N/A	17/07/19	N/A
Philip Marsh	Ashfield	Public					3	01/05/19	30/04/22
Richard Boot	Newark Hospital	Public					3	01/05/19	30/04/22
Roz Norman	King's Mill Hospital	Staff					3	01/05/19	30/04/22
Sue Holmes	Ashfield	Public					3	01/11/20	31/10/23

P = Present  
A = Apologies  
X = Absent

**Attendance at Extraordinary COG meetings**

NAME	AREA COVERED	CONSTITUENCY	EO COG	TERMS OF OFFICE	DATE ELECTED	TERM ENDS
			04/04/2022			
Ann Mackie	Newark & Sherwood	Public	X	3	01/05/19	30/04/22
Councillor Craig Whitby	Mansfield District Council	Appointed	A	4	21/05/19	31/05/23
Councillor David Walters	Ashfield District Council	Appointed	A	1	23/04/20	31/05/21
Councillor Linda Dales	Newark & Sherwood District Council	Appointed	A	1	15/07/21	31/05/22
David Ainsworth	Mansfield & Ashfield CCG	Appointed	A	N/A	20/02/20	N/A
Gerald Smith	Mansfield	Public	X	3	01/05/19	30/04/22
Ian Holden	Newark & Sherwood	Public	P	3	01/05/19	30/04/22
Jacqueline Lee	Newark Hospital	Staff	A	3	01/05/19	30/04/22
Jayne Revill	King's Mill Hospital	Staff	X	3	01/05/19	30/04/22
John Wood	Mansfield	Public	A	3	01/05/19	30/04/22
Kevin Stewart	Ashfield	Public	P	3	01/05/19	30/04/22
Lawrence Abrams	Rest of East Midlands	Public	A	3	01/05/19	30/04/22
Martin Stott	Newark & Sherwood	Public	P	3	01/05/19	30/04/22
Maxine Huskinson	Ashfield	Public	X	3	01/11/20	31/10/23
Nadia Whitworth	Volunteers	Appointed	P	3	10/05/21	10/05/24
Nikki Slack	Vision West Notts	Appointed	P	N/A	17/07/19	N/A
Philip Marsh	Ashfield	Public	A	3	01/05/19	30/04/22
Richard Boot	Newark Hospital	Public	X	3	01/05/19	30/04/22
Roz Norman	King's Mill Hospital	Staff	P	3	01/05/19	30/04/22
Sue Holmes	Ashfield	Public	A	3	01/11/20	31/10/23

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