

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 9<sup>th</sup> June 2022  
**Time:** 09:00 – 12:30  
**Venue:** Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- <a href="https://www.sfh-tr.nhs.uk/about-us/register-of-interests/">https://www.sfh-tr.nhs.uk/about-us/register-of-interests/</a> <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 5<sup>th</sup> May 2022</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:10	<b>Chair's Report</b> <ul style="list-style-type: none"> <li>• <b>Council of Governors highlight report</b> Report of the Chair</li> </ul>	Assurance Assurance	Enclosure 6 Enclosure 6.1
7.	09:15	<b>Chief Executive's Report</b> <ul style="list-style-type: none"> <li>• <b>Integrated Care System Update</b> Report of the Chief Executive</li> <li>• <b>Covid Vaccinations Update</b> Report of the Director of People</li> </ul>	Assurance Assurance Assurance	Enclosure 7 Enclosure 7.1 Enclosure 7.2
<b>Strategy</b>				
8.	09:30	<b>Strategic Priority 1 – To provide outstanding care</b> <ul style="list-style-type: none"> <li>• <b>Maternity Update</b> Report of the Chief Nurse <ul style="list-style-type: none"> <li>○ <b>Ockenden Report</b></li> <li>○ <b>Safety Champions update</b></li> <li>○ <b>Maternity Perinatal Quality Surveillance Model</b></li> </ul> </li> </ul>	Assurance	Enclosure 8.1
9.	09:40	<b>Strategic Priority 2 – To promote and support health and wellbeing</b> <ul style="list-style-type: none"> <li>• <b>Guardian of Safe Working</b> Report of the Guardian of Safe Working</li> </ul>	Assurance	Enclosure 9.1

	Time	Item	Status	Paper
10.	09:55	<p><b>Strategic Priority 3 – To maximise the potential of our workforce</b></p> <ul style="list-style-type: none"> <li>• <b>Equality and Diversity Annual Report</b> Report of the Director of People</li> <li>• <b>People, Culture and Improvement Strategy</b> Report of the Director of People and the Director of Culture and Improvement</li> </ul>	<p>Assurance</p> <p>Approve</p>	<p>Enclosure 10.1</p> <p>Enclosure 10.2</p>
11.	10:15	<p><b>Strategic Priority 5 – To achieve better value</b></p> <ul style="list-style-type: none"> <li>• <b>PBP Full Year update</b> Report of the Chief Executive Officer</li> <li>• <b>ME2 Pathology Strategic Outline Case (SOC)</b> Elaine Torr, Divisional General Manager for Networks and Collaboration</li> </ul>	<p>Assurance</p> <p>Approve</p>	<p>Enclosure 11.1</p> <p>Enclosure 11.2</p>
12.	10:35	<p><b>Patient Story – Targeted Lung Health</b> June Morley, Lung Cancer Nurse Specialist</p>	Assurance	Presentation
BREAK (10 mins)				
<b>Operational</b>				
13.	11:05	<p><b>Single Oversight Framework Performance – Monthly Report</b> Report of the Executive</p>	Consider	Enclosure 13
14.	11:45	<p><b>Board Assurance Framework (BAF)</b> Report of the Chief Executive</p>	Approval	Enclosure 14
<b>Governance</b>				
15.	11:55	<p><b>Infection Prevention and Control BAF</b> Report of the Chief Nurse</p>	Assurance	Enclosure 15
16.	12:05	<p><b>Assurance from Sub Committees</b></p> <ul style="list-style-type: none"> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> </ul>	<p>Assurance</p> <p>Assurance</p>	<p>Enclosure 16.1</p> <p>Enclosure 16.2</p>
17.	12:15	<p><b>Committee ToR, workplans and effectiveness reviews</b> Report of the Director of Corporate Affairs</p>	Assurance	Enclosure 17
18.	12:20	<p><b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)</p>	Agree	Verbal
19.	12:25	<b>Any Other Business</b>		
20.		<p><b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>7<sup>th</sup> July 2022, Boardroom, King’s Mill Hospital</b></p>		
21.		<b>Chair Declares the Meeting Closed</b>		

	Time	Item	Status	Paper
22.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		
		<b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 13	• SOF Dashboard
Enc 14	• Significant Risks report
Enc 16.1	• Finance Committee – previous minutes
Enc 16.2	• Quality Committee – previous minutes
Enc 17	• Audit and Assurance Committee - TOR
Enc 17	• Audit and Assurance Committee – Workplan
Enc 17	• Finance Committee – TOR
Enc 17	• Finance Committee – Workplan
Enc 17	• Quality Committee – TOR
Enc 17	• Quality Committee - Workplan
Enc 17	• People, Culture and Improvement Committee – TOR
Enc 17	• People, Culture and Improvement Committee - Workplan
Enc 17	• Charitable Funds Committee – TOR
Enc 17	• Charitable Funds Committee - Workplan