

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 4<sup>th</sup> August 2022  
**Time:** 09:00 – 12:30  
**Venue:** MS Teams

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- <a href="https://www.sfh-tr.nhs.uk/about-us/register-of-interests/">https://www.sfh-tr.nhs.uk/about-us/register-of-interests/</a> <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 7<sup>th</sup> July 2022</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:10	<b>Chair's Report</b>	Assurance	Enclosure 6
7.	09:15	<b>Chief Executive's Report</b>  <ul style="list-style-type: none"> <li>• <b>Integrated Care System Update</b> Report of the Director of Strategy and Partnerships</li> </ul>	Assurance  Assurance	Enclosure 7  Verbal
<b>Strategy</b>				
8.	09:30	<b>2022/2023 Strategic Priorities Quarter 1 Update</b> Report of the Director of Culture and Improvement	Assurance	Enclosure 8
9.	09:45	<b>Strategic Objective 1 – To provide outstanding care</b>  <ul style="list-style-type: none"> <li>• <b>Maternity Update</b> Report of the Director of Midwifery <ul style="list-style-type: none"> <li>○ <b>Safety Champions update</b></li> <li>○ <b>Maternity Perinatal Quality Surveillance Model</b></li> <li>○ <b>Home Births Update</b></li> </ul> </li> </ul>	Assurance	Enclosure 9.1
10.	10:05	<b>Strategic Objective 2 - To promote and support health and wellbeing</b>  <ul style="list-style-type: none"> <li>• <b>Freedom to Speak Up</b> Report of the Freedom to Speak Up Guardian</li> </ul>	Assurance	Enclosure 10.1

	Time	Item	Status	Paper
11.	10:25	<b>Staff Story – The Story of Little Millers</b> Rebeca Freeman, Head of Medical Workforce, Deborah Hall, Day Nursery Manager and Sarah Bown, Day Nursery Manager	Assurance	Presentation
<b>BREAK (10 mins)</b>				
<b>Operational</b>				
12.	10:55	<b>Single Oversight Framework Performance – Quarterly Report</b> Report of the Executive	Consider	Enclosure 12
13.	11:40	<b>Board Assurance Framework</b> Report of the Chief Executive	Approve	Enclosure 13
<b>Governance</b>				
14.	11:50	<b>Use of the Trust Seal</b> Report of the Director of Corporate Affairs	Assurance	Verbal
15.	11:50	<b>External Well-led recommendations, progress report</b> Report of the Director of Corporate Affairs	Assurance	Enclosure 15
16.	12:00	<b>COVID 19 Inquiry process</b> Report of the Director of Corporate Affairs	Assurance	Enclosure 16
17.	12:10	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Audit and Assurance Committee Report of the Committee Chair (last meeting)</li> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> <li>• People, Culture and Improvement Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance Assurance Assurance Assurance	Enclosure 17.1 Enclosure 17.2 Enclosure 17.3 Enclosure 17.4
18.	12:20	<b>Outstanding Service – National Breast Feeding Awareness Week</b>	Assurance	Presentation
19.	12:25	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
20.	12:30	<b>Any Other Business</b>		
21.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>1<sup>st</sup> September 2022, MS Teams (TBC)</b>		
22.		<b>Chair Declares the Meeting Closed</b>		
23.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		
		<b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

## **Board of Directors Information Library Documents**

The following information items are included in the Reading Room and should have been read by Members of the meeting.

<b>Enc 07</b>	<b>• Estates Return Information Collection (ERIC) submission 2021-2022</b>
<b>Enc 13</b>	<b>• Significant Risks Report</b>
<b>Enc 17.1</b>	<b>• Audit and Assurance Committee – previous minutes</b>
<b>Enc 17.2</b>	<b>• Finance Committee – previous minutes</b>
<b>Enc 17.3</b>	<b>• Quality Committee – previous minutes</b>
<b>Enc 17.3</b>	<b>• Quality Committee Terms of Reference</b>
<b>Enc 17.4</b>	<b>• People, Culture and Improvement Committee – previous minutes</b>