

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: 3rd November 2022
Time: 09:00 – 12:30
Venue: Boardroom, King’s Mill Hospital

No	Time	Item	Presenter	Status (Do not use NOTE)	Paper
1.	09:00	Welcome	Chair	Agree	Verbal
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust’s Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Chair	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Chair	Agree	Verbal
4.	09:00	Minutes of the meeting held on 6th October 2022 To be agreed as an accurate record	Chair	Approve	Enc 4
5.	09:05	Action Tracker	Chair	Assurance	Enc 5
6.	09:10	Chair’s Report	Chair	Assurance	Enc 6
7.	09:15	Chief Executive’s Report • Integrated Care System Update	CEO Director of Strategy & Partnerships	Assurance Assurance	Enc 7 Enc 7.1
Strategy					
8.	09:30	2022/2023 Strategic Priorities Quarter 2 Update	Director of Strategy & Partnerships	Assurance	Enc 8
9.	09:40	Strategic Objective 1 – To provide outstanding care • Maternity Update ○ Safety Champions update ○ Maternity Perinatal Quality Surveillance Model ○ Ockenden Insight Update	Director of Midwifery	Assurance	Enc 9.1
10.	09:55	Strategic Objective 2 - To promote and support health and wellbeing • Covid Vaccination Update	Director of People	Assurance	Enc 10.1

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11.	10:05	Strategic Objective 3 – To maximise the potential of our workforce <ul style="list-style-type: none"> • Nursing, Midwifery and Allied Health Professions (AHP) Staffing 6 monthly report • Medical Workforce Staffing – 6 monthly report 	Chief Nurse Medical Director	Assurance Assurance	Enc 11.1 Enc 11.2
12.	10:20	Staff Story – Just and Restorative Culture – Sherwood Journey Debbie, Kearsley, Deputy Director of People, and Roz Norman, Staff Side Chair	Deputy Director of People	Assurance	Presentation
BREAK (10 MINS)					
Operational					
13.	10:50	Single Oversight Framework Performance – Quarterly Report	Executive Team	Consider	Enc 13
14.	11:40	Board Assurance Framework	Chief Executive	Approve	Enc 14
Governance					
15.	11:50	Use of the Trust Seal	Director of Corporate Affairs	Assurance	Verbal
16.	11:50	Emergency Preparedness <ul style="list-style-type: none"> • Emergency Preparedness (EPRR) Core Standards Self-Assessment • Incident Response Plan 	Deputy Chief Operating Officer	Assurance Approval	Enc 16.1 Enc 16.2
17.	12:00	Assurance from Sub Committees <ul style="list-style-type: none"> • Finance Committee • People, Culture and Improvement Committee • Charitable Funds Committee 	Committee Chair Committee Chair Committee Chair	Assurance Assurance Assurance	Enc 17.1 Enc 17.2 Enc 17.3
18.	12:10	Outstanding Service – Celebrating our Volunteers		Assurance	Presentation
19.	12:15	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Chair	Assurance	Verbal
20.	12:20	Any Other Business	All	Discussion	Verbal
21.		Date of Next meeting Date: 1st December 2022 Time: 09:00-12:30 Venue: Boardroom, King's Mill Hospital			

No	Time	Item	Presenter	Status (Do not use NOTE)	Paper
22.		Chair Declares the Meeting Closed			
23.		Questions from members of the public present (Pertaining to items specific to the agenda)			
24.		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>			

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 13	• SOF Dashboard
Enc 14	• Significant Risk Summary Report
Enc 16.2	• Incident Response Plan
Enc 17.1	• Finance Committee – previous minutes
Enc 17.2	• People, Culture and Improvement Committee – previous minutes
Enc 17.3	• Charitable Funds Committee – previous minutes