

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 1st June 2023
Time: 09:00 – 12:15
Venue: Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 4th May 2023 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Action Tracker	Update	Enclosure 5
6.	09:10	Chair's Report <ul style="list-style-type: none"> • Council of Governors' Highlight Report 	Assurance Assurance	Enclosure 6 Enclosure 6.1
7.	09:15	Chief Executive's Report	Assurance	Enclosure 7
Strategy				
8.	09:30	Strategic Objective 1 – Provide outstanding care in the best place at the right time <ul style="list-style-type: none"> • Maternity Update Report of the Director of Midwifery <ul style="list-style-type: none"> ○ Safety Champions update ○ Maternity Perinatal Quality Surveillance Model 	Assurance	Enclosure 8.1
9.	09:45	Strategic Objective 3 – Empower and support our people to be the best they can be <ul style="list-style-type: none"> • Guardian of Safe Working Report of the Medical Director • Equality and Diversity Annual Report Report of the Director of People 	Assurance Assurance	Enclosure 9.1 Enclosure 9.2

	Time	Item	Status	Paper
10.	10:15	Staff Story – Empowering our people to be the best they can be Debbie Kearsley, Deputy Director of People, and Beth Hall, Business Support Officer	Assurance	Presentation
BREAK (10 mins)				
Operational				
11.	10:45	People Strategy Report of the Director of People	Approval	Enclosure 11
Governance				
12.	11:30	Board Assurance Framework (BAF) Report of the Chief Executive	Assurance	Enclosure 12
13.	11:40	Committee ToR, workplans and effectiveness reviews Report of the Director of Corporate Affairs	Assurance	Enclosure 13
14.	11:50	Assurance from Sub Committees <ul style="list-style-type: none"> • Quality Committee Report of the Committee Chair (last meeting) • People, Culture and Improvement Committee Report of the Committee Chair (last meeting) 	Assurance Assurance	Enclosure 14.1 Enclosure 14.2
15.	11:55	Outstanding Service – Staff Networks	Assurance	Presentation
16.	12:05	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
17.	12:15	Any Other Business		
18.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 6th July 2023, Boardroom, King’s Mill Hospital		
19.		Chair Declares the Meeting Closed		
20.		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 09.2	<ul style="list-style-type: none">• EDI Full Annual Report
Enc 11	<ul style="list-style-type: none">• People Strategy 2022-2025
Enc 13	<ul style="list-style-type: none">• Committee Effectiveness Review – Audit and Assurance Committee
Enc 13	<ul style="list-style-type: none">• Committee Effectiveness Review – Finance Committee
Enc 13	<ul style="list-style-type: none">• Committee Effectiveness Review – Quality Committee
Enc 13	<ul style="list-style-type: none">• Committee Effectiveness Review – People, Culture and Improvement Committee
Enc 13	<ul style="list-style-type: none">• Committee Effectiveness Review – Charitable Funds Committee
Enc 14.1	<ul style="list-style-type: none">• Quality Committee – previous minutes
Enc 14.2	<ul style="list-style-type: none">• People, Culture and Improvement Committee – previous minutes
Enc 17	<ul style="list-style-type: none">• Nursing & Midwifery Monthly Safe Staffing Report (April 2023 Data)
Enc 17	<ul style="list-style-type: none">• Midwifery Monthly Safe Staffing Report