

PUBLIC BOARD ACTION TRACKER

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
16/635.4	30/11/2017	Discussion to be held regarding how best to sight Board members on the ongoing progress and milestones of matters relating to the Strategic Partnership	Public Board of Directors	None	21/12/2017– 25/01/2018 29/03/2018 26/04/2018 31/05/2018 28/06/2018	R Mitchell	A Haynes	The next meeting of the SPF is scheduled for June. Discussion be held at the Executive Team meeting regarding the context of the SPF and the Acute Services Strategy. Update to be provided to the Board of Directors 31st May 2018. JM, AH and RM due to meet with counterparts within NUH on 6th June 2018 to agree joint understanding of what trusts want to achieve. Next meeting of SPF is 14th June 2018. RM will provide an update to the Board of Directors on 28/06/2018	Green
16/752.1	29/03/2018	Training of Board of Directors members to Dementia Friend level and identification of Non-executive Director as dementia lead	Public Board of Directors	None	26/04/2018– 31/05/2018 26/07/2018	S Banks		Deferred to July in order for Alzheimer's representative to present to Board	Grey
16/752.2	29/03/2018	Engagement and Involvement Strategy to be developed by Quality Committee and presented to Board	Public Board of Directors	Quality Committee	27/09/2018	K Beadling-Barron	E Jeffers		Grey
16/790.1	26/04/2018	A more detailed report of the 2 Year Forward View to show milestones to be presented to the Board of Directors.	Public Board of Directors	None	26/07/2018	R Mitchell		Board to be updated on a quarterly basis, starting on 26/07/2018	Grey
16/790.4	26/04/2018	Consider how best to link with Governors regarding system level assurance.	Public Board of Directors	None	28/06/2018	G Ward		Governors will be updated at each CoG meeting	Green
16/790.5	26/04/2018	Progress of the Newark Strategy to be incorporated within the Strategy report.	Public Board of Directors	None	28/06/2018	P Wozencroft		Progress will be reported in future strategy reports	Green
16/793.4	26/04/2018	Greater visibility of performance against actions being taken to resolve issues regarding non-achievement of standards.	Public Board of Directors	None	26/07/2018	R Mitchell			Grey
16/793.5		Visibility of risks in the wider system to be presented to Board of Directors in weekly briefs.	Public Board of Directors	None	28/06/2017	S Barton		Visibility of risks in the wider system to be presented to Board of Directors in weekly briefs.	Green
16/795.2		Transport Strategy to be developed and presented to the Board of Directors.	Public Board of Directors	None	TBC	TBC			Grey
16/834	31/05/2018	Confirm sample of patient response letters are being sent to Non-Executive Directors for review	Public Board of Directors	None	28/06/2018	P Moore		Verbal update to be provided in the meeting	Green
16/842	31/05/2018	Add sticker to ward poster to correct narrative in relation to level of harm for falls	Public Board of Directors	None	28/06/2018	S Banks			Amber
16/847	31/05/2018	BAF process to be reviewed in September to ensure it is effective	Public Board of Directors	None	27/09/2018	P Moore			Grey