

Public - Board of Directors

Subject:	Charitable Funds Committee Assurance Report		Date: 26 th April 2018	
Prepared By:	Shirley A Higginbotham, Head of Corporate Affairs and Company Secretary			
Approved By:	Tim Reddish, Senior Independent Director			
Presented By:	Shirley A Higginbotham, Head of Corporate Affairs and Company Secretary			
Purpose				
To provide assurance to the board regarding the activities of the Charitable Funds Committee			Approval	x
			Assurance	
			Update	
			Consider	x
Strategic Objectives				
To provide outstanding care to our patients	To support each other to do a great job	To inspire excellence	To get the most from our resources	To play a leading role in transforming health and care services
X	X	X	X	
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
	X			
Risks/Issues				
Financial	As identified in the report			
Patient Impact	As identified in the report			
Staff Impact	As identified in the report			
Services	As identified in the report			
Reputational	Enhanced reputation through engagement with patients, carers, staff and volunteers with regarding to fundraising and distribution of charitable funds			
Committees/groups where this item has been presented before				
Charitable Funds Committee 18 th April 2018				
Executive Summary				
<p>The Committee met on 18th April 2018 the following items of significance were discussed.</p> <ul style="list-style-type: none"> • Committee effectiveness • Launch of the fundraising appeal £550K Gamma Scanner <p>The committee reviewed its effectiveness against the standard template and identified the following area's for action:</p> <ul style="list-style-type: none"> • Review of Non-Executive Representation, this will be considered once the vacant non-executive positions have been recruited to. • Review the governance arrangements of the trading arm of the charity, this will be undertaken during the summer. • A request for the notes of the KMH volunteer section meeting notes, this was completed in the meeting, however a further action with regard to the governance arrangements was agreed. • Work with the Council of Governors to promote the charity 				

- Development of a charitable funds risk register was also agreed

The following items were discussed as standing items:

- Project updates for the Gamma Scanner appeal, Newark Hospital Dementia care appeal and the Parents Room on Ward 25
- Q4 Charitable funds expenditure
- Analysis of fund balances, investments and cash balances
- KMH Volunteer section meeting notes

The Charity and Community Involvement Headline Report for Q3 was received and noted:

Q4 Sherwood Forest Hospitals Charity

101 monetary donations were received by the Community Involvement Team, including 25 donations to the Newark Hospital Dementia Care Appeal

Non-monetary donations in the quarter included over 1000 Easter eggs donated by families and local businesses.

Q4 Projects and Services supported by Sherwood Forest Hospitals Charity

44 requests for funding support were granted, totalling £160,581 including enhancements to 16 ward entrances' and replacement cots for maternity and Sherwood birthing unit.

Q4 Fundraising Partner Activity

Voluntary Services (KMH) £350 raised at the Valentine's day raffle

Friends of Newark Hospital £1,540 raised at the Easter raffle, £245 raised from the Friends quiz night

The League of Friends (Mansfield and Sutton) an Easter raffle and sales of handbags and jewellery by the league of friends Sutton ladies Boutique, raised over £400

Q4 Community Involvement Activity included:

'Look Good Feel Better' events which will provide practical support for women and teenagers suffering from the visible side effects of cancer treatment

Children from Wellow House School and Holy Trinity School visited Newark Hospital and brought along their teddies for treatment at the teddy bear clinic in Bramley Children's Unit

A new monthly dementia café on Woodland Ward will be supported by hospital volunteers. Advice and information for carers and activities for inpatients.

Q4 Voluntary Services Activity

62 prospective volunteers registered an interest in the voluntary services scheme
18 new starters joined the service and there were 35 leavers