

Public - Board of Directors

Subject:	Charitable Funds Committee Assurance Report		Date: 25 th January 2018	
Prepared By:	Shirley A Higginbotham, Head of Corporate Affairs and Company Secretary			
Approved By:	Tim Reddish, Senior Independent Director			
Presented By:	Shirley A Higginbotham, Head of Corporate Affairs and Company Secretary			
Purpose				
To provide assurance to the board regarding the activities of the Charitable Funds Committee To Request approval of non consolidation of charitable funds into the Trust Annual Accounts		Approval	x	
		Assurance		
		Update		
		Consider	x	
Strategic Objectives				
To provide outstanding care to our patients	To support each other to do a great job	To inspire excellence	To get the most from our resources	To play a leading role in transforming health and care services
X	X	X	X	
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
	X			
Risks/Issues				
Financial	As identified in the report			
Patient Impact	As identified in the report			
Staff Impact	As identified in the report			
Services	As identified in the report			
Reputational	Enhanced reputation through engagement with patients, carers, staff and volunteers with regarding to fundraising and distribution of charitable funds			
Committees/groups where this item has been presented before				
Charitable Funds Committee 18 th October 2017				
Executive Summary				
<p>The Committee met on 17th January 2018 the following items of significance were discussed.</p> <ul style="list-style-type: none"> • Business Cases for approval – Ward Entrance – Patient & Carer Environmental Service Improvement • Non – consolidation of Charitable Funds • Charitable Funds Expenditure Guidelines • Charitable Incorporated Organisation <p>The business Case for environmental improvement to ward entrances was approved; the environmental improvements will be funded through the general fund with the soft furnishings being funded through individual specific funds relating to the wards.</p> <p>Board are asked to approve the non-consolidation of charitable funds into the Trusts Annual Accounts based on materiality, this has previously been agreed with the Trusts External Auditors.</p> <p>The Charitable Funds expenditure guidelines have been reviewed and simplified these were approved by the committee and training of fund monitors and managers will commence in February 2018</p>				

Committee members had a teleconference with a representative from Northamptonshire Charitable funds to understand the implications of a Charitable Incorporated Organisation, early indications are there is a benefit to the Trust should it wish to grow the charity in the future, however there would also be a benefit in providing training and development of the current trustees to ensure roles and responsibilities are understood. Once this is completed then a more comprehensive review of the options will be undertaken.

The following items were discussed as standing items:

- Project updates for the Newark Hospital Dementia care appeal and the Parents Room on Ward 25
- Q3 Charitable funds expenditure
- Analysis of fund balances, investments and cash balances

The Charity and Community Involvement Headline Report for Q3 was received and noted:

Q3 Sherwood Forest Hospitals Charity

105 monetary donations were received by the Community Involvement Team, including 37 donations to the Newark Hospital Dementia Care Appeal

Q3 Projects and Services supported by Sherwood Forest Hospitals Charity

49 requests for funding support were granted, totalling £241,200 including a legacy to purchase Theatre equipment

Q3 Fundraising Partner Activity

Voluntary Services (KMH) and Amazon Breast Cancer Support Group purchased therapy gym equipment. The Amazon Support Group were awarded Volunteer of the Year Award in this year's Staff Excellence Awards.

Voluntary Services (KMH) £7,500 donation for the creation of the Bluebell Room in ED to treat patients who have dementia, and further donations for the ward 12 dementia project.

Friends of Newark Hospital celebrated their 60th anniversary and continued to fundraise and support the hospital with a significant donation for the purchase of an Evo Bodyjet Transfer machine to enable additional breast surgery procedures to take place at the Hospital

The League of Friends (Mansfield and Sutton) donated £33,000 for the purchase of a hi-tech ultra sound machine for ICCU

Q3 Community Involvement Activity included:

A 'Whose Shoes' Dementia awareness event in the education centre at KMH
The Newark Hospital Open Day
The Christmas programme with 21 schools visiting our sites.

Q3 Voluntary Services Activity

63 prospective volunteers registered an interest in the voluntary services scheme
19 new starters joined the service and there were 17 leavers
27,000 people viewed the Trust's Community Involvement posts on social media