

PUBLIC BOARD ACTION TRACKER

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
16/532.3	27/07/2017	Options for future charitable funds governance arrangements be presented to the Board.	Public Board of Directors	None	31/01/2018	S Higginbotham			Grey
16/570	28/09/2017	Meeting to be arranged for Tim Reddish with Ophthalmology Team	Public Board of Directors	None	30/11/2017	D Smith		Meeting was held on 18th December 2017.	Green
16/600	26/10/2017	Patient story to be monitored by the Quality Committee and feedback given to the patient on any outcomes/development	Public Board of Directors	Quality Committee	30/11/2017 25/01/218	S Banks	S Banks		Amber
16/605.1	26/10/2017	SB agreed to consider the figures provided in table 2 of the SOF relating to falls and feedback to SK	Public Board of Directors	None	30/11/2017 21/12/2017	P Moore			Grey
16/632.1	30/11/2017	Invitation to be extended to Ian Dolton - Chief Executive of NHSI to visit SFHFT	Public Board of Directors	None	21/12/2017	J MacDonald			Amber
16/632.2	30/11/2017	An update regarding the winter plan as agreed at SLT on 14th December is to be circulated to Bboard members	Public Board of Directors	None	14/12/2017	R Mitchell			Amber
16/632.3	30/11/2017	Letter of congratulations for being shortlisted for the CEO of the year award to be sent to Peter Herring	Public Board of Directors	None	21/12/2017	J MacDonald			Amber
16/633.1	30/11/2017	Strategic KPI's to be built into the quarterly OD & Workforce reports	Public Board of Directors	None	01/04/2018	J Bacon			Grey
16/634.1	30/11/2017	PM to clarify how the Board of Directors and Sub-Committees can obtain assurance that risks are being proactively managed.	Public Board of Directors	None	21/12/2017	P Moore			Amber
16/635.1	30/11/2017	A summary report regarding the outcome of the investigation into the never event is to be presented to the Board of Directors.	Public Board of Directors	None	TBC	P Moore			Amber
16/635.2	30/11/2017	The report regarding performance against the 4 hour target is to be split by site.	Public Board of Directors	None	21/12/2017	D Smith			Amber
16/635.3	30/11/2017	A report is to be submitted to the Quality Committee to provide assurance that the skill mix within ED with regard to the reliance on Junior Doctors and Middle Grade Doctors is not detrimental to patient care.	Public Board of Directors	Quality Committee	21/12/2017	D Smith			Amber
16/635.4	30/11/2017	Discussion to be held regarding how best to site Board members on the ongoing progress and milestones of matters relating to the Strategic Partnership	Public Board of Directors	None	21/12/2017	R Mitchell	A Haynes		Amber
16/636	30/11/2017	Critical risk areas to be expanded on the next report to Board and the actions being taken to mitigate the risk	Public Board of Directors	None	21/12/2017	S Banks			Amber
16/637	30/11/2017	The analysis of the correlation between the number of medication incidents and the level of staffing to be included in the SOF.	Public Board of Directors	None	21/12/2017	S Banks			Amber
16/638	30/11/2017	Discussion to be held regarding the most appropriate environment to scrutinise performance risks.	Public Board of Directors	None	22/02/2018	J MacDonald	P Moore		Grey