

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 30th November 2017
Time: 09:00 – 11:00
Venue: Board Room, Kings Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:05	Patient Story – A Journey That We Did not Expect	Assurance	Presentation
5.	09:30	Minutes of the meeting held on 26th October 2017 To be agreed as an accurate record	Agree	Enclosure 5
6.	09:35	Matters Arising/Action Log	Update	Enclosure 6
7.	09:40	Chair’s Report	Assurance	Enclosure 7
8.	09:45	Chief Executive’s Report	Assurance	Enclosure 8
		Strategy		
9.	10:40	OD & Workforce Strategy Report of the Director of HR & OD	Approve	Enclosure 9
10.	11:00	Risk Management Strategy Report of the Director of Governance	Approve	Enclosure 10
		Operational		
11.	09:50	Single Oversight Framework Performance Report Report of the Chief Operating Officer, Chief Financial Officer, Chief Nurse, Director of HR & OD, Medical Director	Consider	Enclosure 11
12.	10:20	Nurse Staffing – 6 Month Report Report of the Chief Nurse	Assurance	Enclosure 12
13.	10:30	Advancing Quality Programme – Progress Report Report of the Director of Governance	Assurance	Enclosure 13
		Governance & Risk		
14.	11:10	Assurance from Sub Committees		

	Time	Item	Status	Paper
		<ul style="list-style-type: none"> Audit & Assurance Committee Report of the Committee Chair (last meeting) 	Assurance	Enclosure 14.1
		<ul style="list-style-type: none"> Quality Committee Report of the Committee Chair (last meeting) 	Assurance	Enclosure 14.2
15.	11:20	Scheme of Delegation Report of the Chief Financial Officer	Approve	Enclosure 15
16.	11:25	Use of Trust Seal Report by the Head of corporate Affairs & Company Secretary	Assurance	Enclosure 16
17.		Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.		Any Other Business		
19.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 21st December 2017 in Board Room, Level 1,		
20.		Chair Declares the Meeting Closed		
21.		Questions from members of the public present (Pertaining to items specific to the agenda)		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

1.	Audit Committee – confirmed minutes of last meeting
2.	Quality Committee – confirmed minutes of last meeting