

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 31<sup>st</sup> August 2017  
**Time:** 13:00  
**Venue:** Classroom 1, Level 1, King's Mill Hospital

	Time	Item	Status	Paper
1.	13:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs &amp; Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	13:05	<b>Organ Donation Campaign and Annual Report</b>	Assurance	Presentation
5.	13:35	<b>Minutes of the meeting held on 27<sup>th</sup> July 2017</b> To be agreed as an accurate record	Approval	Enclosure 5
6.	13:40	<b>Matters Arising/Action Log</b>	Approval	Enclosure 6
7.	13:45	<b>Chair's Report</b>	Assurance	Enclosure 7
8.	13:50	<b>Chief Executives Report</b>	Assurance	Enclosure 8
<b>Business Items</b>				
9.	13:55	<b>Single Oversight Framework Performance Report</b> Report of the Chief Operating Officer, Chief Financial Officer, Chief Nurse, Director of HR & OD, Medical Director	Assurance	Enclosure 9
10.	14:25	<b>Emergency Planning Resilience and Response Self-Assessment</b> Report of the Chief Operating Officer	Assurance	Enclosure 10
11.	14:35	<b>Neuro-rehab Business Case</b> Report of the Chief Operating Officer	Approval	Enclosure 11
12.	14:45	<b>Advancing Quality Programme – Update</b> Report of the Director of Governance & Quality	Assurance	Presentation
<b>Governance, Risk &amp; Assurance</b>				
13.	14:55	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Board Risk Committee Report of the Committee Chair (last meeting)</li> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> <li>• OD &amp; Workforce Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance Assurance Assurance	Enclosure 13.1 Enclosure 13.2 Enclosure 13.3

	<b>Time</b>	<b>Item</b>	<b>Status</b>	<b>Paper</b>
14.	15:10	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
15.	15:15	<b>Any Other Business</b>		
16.	15:20	<b>Date of next meeting</b> The next scheduled meeting of the Board to be held in public will be <b>28<sup>th</sup> September 2017 at the Newark Hospital.</b>		
17.		<b>Chair Declares the Meeting Closed</b>		
18.	15:25	<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		

### **Board of Directors Information Library Documents**

The following information items are included in the Reading Room and should have been read by Members of the meeting.

1.	<b>Audit Committee – confirmed minutes of last meeting</b>
2.	<b>Board Risk Committee – confirmed minutes of last meeting</b>
3.	<b>Finance Committee – confirmed minutes of last meeting</b>