

Key	
	Action Overdue
	Action on track
	Action Complete

Item No	Date	Action	Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
47	30/07/15	Patient Experience Quarterly Report - SL asked how assurance could be provided regarding the actions and learning from complaints and that these had been undertaken in a timely manner and asked for a list to be provided at the next meeting.	Public Board of Directors	Dec-15	S Banks	K Fisher	VB confirmed that a revised Patient Experience Report was included in the Board pack. The action went back to the workstream in the Quality Improvement on the QIPPlan. Action Complete. Governance - Assurance action tracker with regards to learning. Learning still an issue for the trust and being picked up through governance workstream. To be kept on tracker to monitor. KF to update at December Board meeting.	
52	24/09/15	Quality & Safety Report - The Trust's approach to this would need to be strengthened to ensure that revalidation took place and VB would discuss whether changes were required to the Nurse Revalidation policy with GB.	Public Board of Directors	Nov-15	G Briggs	V Bagshaw	It was confirmed that Nurse Revalidation would be introduced from April 2016. VB was liaising with K Lorenti regarding process and policy. The OD & Workforce Committee would provide assurance going forward that this was on track. Revalidation group working through policy to be implemented. PB confirmed that staff had been identified for the first 3 months and the Trust had made good progress ahead of others locally.	
73	05/11/15	New telephone system to be installed.	Public Board of Directors	01/01/2016	P Wozencroft		Pwoz confirmed that delivery of the telephone system was expected on 21st December and would require configuration. The expected completion date was January 2016.	
78	26/11/2015	Estates Strategy - It was agreed that the Executive Team would consider the strategy.	Public Board of Directors	22/12/2015	P Wozencroft		To be considered by Executive Team on 06/01/2016	
80	26/11/2015	CDS Pathology - The Board noted and approved the progress being made and requested that a final recommendation be presented to the Board. To be included on action log with date.	Public Board of Directors		P Wozencroft		The CDS Pathology Programme Board intends to sign off a preferred option for pathology service reconfiguration for presentation to the Boards of Derby Teaching Hospitals, Chesterfield Royal Hospital and Sherwood Forest Hospitals NHS Foundations Trusts at their late March early April 2016 meetings.	
82	22/12/2015	15/272 Quality Improvement Plan - Action 6.6.12 – ensure the Trust has access to and utilises Demand and Capacity Planning Tools to ensure deliverability and sustainability of RTT targets, Contractual Activity and Annual Plan. In response to PM, JS confirmed that this was reviewed on a weekly basis. KF agreed to speak to JS regarding the ongoing monitoring and further evidence would be provided. The Board approved Action 6.6.12.	Public Board of Directors	Jan-16	K Fisher			
83	22/12/2015	15/273 Board Assurance Framework - A Board Risk Committee would be established to provide robust assurance. The Terms of Reference (ToR) for this committee would be presented at the next Board meeting.	Public Board of Directors	28/01/2016	S Clarke		On agenda	