



Hospitality Brochure

Sherwood Forest Hospitals

2022/2023



Breakfast

Sausage Cob (460Kcal) £1.85
Bacon Cob (434Kcal) £1.85
Vegetarian Cob (310Kcal) £1.85



Cold Food Menu

Sandwich Buffett £5.75 per head

All Include Crisps (Oven Baked) (Kcal)

Plate A - Chicken Sandwich (315Kcal)
Ham and Cheese Sandwich (323Kcal)

Plate B - Cheese and Onion Sandwich (383Kcal)
Egg Mayo sandwich (314Kcal)

Plate C - Tuna Mayo Sandwich (297Kcal)
Tuna and Sweetcorn Sandwich (305Kcal)

Boxed Summer Herb Salads (16Kcal)£1.00



Desserts

Carrot Cake (442Kcal) £2.05
Choc Fudge Cake (548Kcal) £2.05
Muffins (89-136Kcal) £2.05



Fresh Fruit Platter (Min 5 persons) £1.15

Beverages and Light Snacks

Basic Tea or Coffee £1.15
Still Mineral Water (Individual) £1.15
Flavoured Juice £1.00

Selection of Biscuits £0.35 per pack

Please state on the notes section of the order form if you require our premium offer.



Hot Food Menu

Curry Option - £4.05 per person

Please select 1 item from the list below

- Chicken Tikka Masala (203Kcal)
- Chicken Tikka Masala (Halal) (122Kcal)
- Vegan Keema (168Kcal)
- Butternut Squash Madras (144Kcal)

All curries include the following:

- Boiled Rice (227Kcal)
- Onion Bhaji (62Kcal)
- Naan Bread (112Kcal)



Italian Option £4.45 Per person

Please select 1 item from the list below

- Beef Lasagne (544Kcal)
- Spinach, Feta and Sweet Potato Lasagne (486Kcal)
- Margherita Pizza Chunk (700Kcal)
- Macaroni and Cheese (577Kcal)

All Italian dishes include the following:

- Garlic Bread x 2 Pieces (232Kcal)



Hot Food Menu

Jacket Option - £1.75 per person

- Jacket Potato plain (253Kcal)
- Baked Beans (95Kcal)
- Cheese (250Kcal)
- Coleslaw (130Kcal)
- Tuna (Plain) (55Kcal)

Topper - extra £2.45 per person

- Chicken Tikka Masala (203Kcal)
- Chilli Con Carne (200Kcal)
- Vegan Bolognese (118Kcal)



Finger Food (Individually priced)

- Mini Spring Rolls (210Kcal) - £0.65
- Vegetarian Samosa (210Kcal) - £0.65
- Onion Bhaji (62Kcal) - £0.65
- Sausage Roll (441Kcal) - £1.75
- Vegan Roll (375Kcal) - £1.75



Booking Procedure

The following process must be followed when requesting Hospitality or Catering Services.

All internal applicants **must** call the Helpdesk (3005) to log a task a minimum of **5 working days** prior to the event occurring.
(You will be responsible for booking the venue)

Once you log the task on the Helpdesk you must send the completed order form to Hospitalitykingsmill@compass-group.co.uk within **1 working day** of the task been logged,
(Failure to do so will result in cancellation)

The order form must have the authorisation of a prime or delegated budget holder and a financial code. The provision of items will be denied if not received before the event.
(Please note this s for internal requests only)

You will receive a confirmation email along with any allergen lists required within **1 working day** of the order form been received.

The hospitality will be provided, and the cost of the provision will be charged to the financial code that you have provided for internal use.
Invoice details **must** be submitted to all external requests.

VAT will be added at the standard rate for all external requests .

Terms and Conditions

Charges

There will be an additional charge if all crockery, flasks and trays are not returned when hospitality is collected.

Please be aware that there is a minimum order value of £5.00 so any function that does not meet that amount will be priced accordingly.

Cancellation Charges

The following charges will be made if insufficient time is not given to cancel arrangements made.

- 1 day before required **20% Charge**
- Less than 1-day **Full Charge**

Hospitality Order Form

To access the hospitality form please look up 'Hospitality' on the intranet

Allergens

There is an Allergen Spreadsheet on the intranet to have a look to prior to ordering, once you have sent the Hospitality form through and we can confirm the function, we will then resend you the most up to date Allergen list for your function.