

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Wednesday 5th October 2016
Time: 09.30am
Venue: Classroom 1, Level 1, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:30	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests	Declaration	Verbal
3.		Apologies for Absence <i>Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)</i>	Note	Verbal
4.	09:35	Patient Story	Assurance	Presentation
5.	10:05	Minutes of the meeting held on 7th September 2016 To be agreed as an accurate record	Approval	Enclosure 5
6.	10:10	Matters Arising/Action Log	Approval	Enclosure 6
7.	10:15	Chair's Report	Note	Verbal
8.	10:20	Managing Directors Report	Note	Enclosure 8
9.	10:30	Long Term Partnership Report of the Managing Director	Assurance	Verbal
10.	11:00	Integrated Performance Report <ul style="list-style-type: none"> • FFT survey results • Ensuring stability of clinical services Report of the Interim Chief Operating Officer, Chief Financial Officer, Chief Nurse, Interim Director of HR & OD, Medical Director	Assurance	Enclosure 10
Governance, Risk & Assurance				
11.	11:30	Quality Improvement Plan Update <ul style="list-style-type: none"> • Quality Improvement Plan Update • Reports directly to Board of Directors • Reports approved by Sub Committees Report of the Managing Director	Approval Approval Approval	Enclosure 11.1 Enclosure 11.2 Enclosure 11.3
12.	11:45	Winter Plan Report of the Interim Chief Operating Officer	Assurance	Enclosure 12
13.	12:00	Sealing of Documents Report of Head of Corporate Services/Co Sec	Note	Verbal
14.	12:05	Emergency Preparedness, Response and Resilience self-assessment Audit (EPRR) Report of the Chief Operating Officer	Approval	Enclosure 14

	Time	Item	Status	Paper
15.	12:15	Assurance from Sub Committees <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • Board Risk Committee Report of the Committee Chair (last meeting) • OD & Workforce Report Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance Assurance	Enclosure 15.1 Enclosure 15.2 Enclosure 15.3 Enclosure 15.4
16.	12:25	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
17.	12:30	Any Other Business		
18.		Date of next meeting The next scheduled meeting of the Board to be held in public will be Wednesday 2 nd November 2016		
19.	12:35	Questions from members of the public present (Pertaining to items specific to the agenda)		
		Exclusion of the Press and Public RESOLUTION That under the provision of Section 1, Subsection 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted ('special reasons').		

Special Reasons - clarification

- Criteria which may be applied to determine "special reasons" for this purpose may include when the topic or business to be discussed by the Board is e.g.:
- Considered by the Board to be prejudicial to the public interest by reason of the confidential nature of the business (words adapted from the Public Bodies (Admission to Meetings) Act 1960)
- Considered by the Board to be prejudicial to the public interest by reason of other special reasons stated in the resolution and arising from the nature of that business or of the proceedings (words adapted from the 1960 Act)
- Considered by the Board to involve information or data which is confidential and or involves events, patients, staff or other third party information which should not be disclosed by reasons of confidentiality or the protection of the rights and interests or assets of such patients, staff or other third parties
- Considered by the Board to be commercially or otherwise confidential or which is subject to specific confidentiality commitments
- One which involves the presentation or submission to the board of recommendations, advice, evidence or information by an adviser or third party (words adapted from the 1960 Act)
- For any other reason considered by the Board to be a topic or business which should not, in the best interests of the Trust or the public or for any other special reason recorded by the board, be disclosed in a public meeting of the board

Board of Directors Information Library Documents

The following information items should have been read by Members of the meeting. The Chair will invite questions or points of clarification at the end of the meeting.

1.		
2.		
3.		