

PUBLIC BOARD ACTION TRACKER

Key	
	Action Overdue
	Update Required
	Action Complete

Item No	Date	Action	Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
84	28/01/2016	16/005 - Outcomes of last months patient story - It had been agreed that Dr Lobo should present an update from the previous month's story relating to end of life care to the Board of Directors at its May meeting. This would include support and progress against the end of life care ambitions.	Public Board of Directors	<del>26/05/2016</del> <del>30/06/2016</del> <del>06/07/2016</del> <del>03/08/2016</del> <del>07/09/16</del> 02/11/16	A Haynes		AH/SB to consider how the update from the patient's story relating to end of life care is presented to the Board in June. A presentation is no longer required and instead a summary paper is to be circulated. Board review the patient story of 28/01/16 and a summary update paper is to be included in the reading room of the next public board meeting.	
16/159.1	03/08/2016	PM to liaise with DB and SFHFT Governor's with a view to mapping out local walks for patients with chronic illnesses.	Public Board of Directors	<del>07/09/16</del> <del>05/10/16</del> 02/11/16	P Marks	J Yeaman	An appropriate advertising campaign is to be initiated and walks re-scheduled.	
16/165.1	03/08/2016	Patient leaflet review to be presented to the Quality Committee	Public Board of Directors	<del>21/09/16</del> <del>05/10/16</del> 02/11/16	P Marks	V Bagshaw	August's Quality Committee meeting has been cancelled so will be presented on 21st September. PM to discuss at October's Quality Committee and update Board in November.	
16/193.3	03/08/2016	Appraisal quality related questions to be considered for the inclusion in the Pulse survey.	Public Board of Directors	05/10/2016	J Bacon			
16/193.4	03/08/2016	NUH and SFHFT workforce reporting to be reviewed and aligned where possible	Public Board of Directors	TBC	J Bacon			
16/213	05/10/2016	LD Specialist Nurse and associated services to be publicised.	Public Board of Directors	02/11/2016		J Yeaman		
16.215.1	05/10/2016	Timescales for the signage of Newark Hospital to be confirmed.	Public Board of Directors	02/11/2016	P Wozencroft			
16.215.2	05/10/2016	Local walks to be scheduled and advertised.	Public Board of Directors	02/11/2016	P Marks	J Yeaman		
16.216.1	05/10/2016	Single Oversight Framework to be circulated.	Public Board of Directors	02/11/2016	L Scull			
16.216.2	05/10/2016	NEDs to be updated following the discussion with Stephen Hay.	Public Board of Directors	02/11/2016	L Scull			
16/219	05/10/2016	OD & Workforce Committee to conduct a deep dive into anxiety and stress in their November meeting and report back to the Board of Directors in December.	Public Board of Directors	07/12/2016	C Ward / J Bacon			
16/220	05/10/2016	Explicit report of the 16 grey actions that are contained within the QIP to be submitted to Novembers Board meeting.	Public Board of Directors	02/11/2016	P Herring	E Jeffers		
16/221	05/10/2016	Finance Committee to conduct a Deep dive into length of stay.	Public Board of Directors	07/12/2016	P Robinson			
16/223	05/10/2016	A report designed to give assurance that business continuity risks outlined in the annual Emergency Preparedness Resilience & Response (EPRR) are being effectively managed and that continuity plans are being regularly tested to ensure they are robust and fit for purpose will be submitted to the Board Risk Committee in due course.	Board Risk Committee	November Risk Committee	R Howie/P Wozencroft	M Stone	The report addressing the risk issues has been prepared and will be submitted to the Risk Committee in November 2016. The schedule of tests and simulations to ensure business continuity plans are robust will be completed by the end of December and shared with the Risk Committee in January 2017.	
16/194	05/10/2016	Newark Urgent Care Centre highway signage		02/11/2016	P Wozencroft	B Widdowson	Precise wording and public facing branding of UCC to be confirmed with NHSI Intensive Support Team. Open line of communication with NCC Highways established.	
16/225.2	05/10/2016	Zero C-Diff cases during September at SFHFT to be publicised.	Public Board of Directors	02/11/2016	L Scull	J Yeaman		
16/225.3	05/10/2016	JAG re-accreditation for endoscopy to be publicised.	Public Board of Directors	02/11/2016	L Scull	J Yeaman		
16/225.4	05/10/2016	ED's performance for Q2 to be publicised.	Public Board of Directors	02/11/2016	L Scull	J Yeaman		