

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Wednesday 30th November 2016
Time: 13:30
Venue: Classroom 1, Level 1, King's Mill Hospital

	Time	Item	Status	Paper
1.	13:30	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests	Declaration	Verbal
3.		Apologies for Absence <i>Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)</i>	Note	Verbal
4.	13:35	Patient Story – Medical Division	Assurance	Presentation
5.	14:05	Minutes of the meeting held on 2nd November 2016 To be agreed as an accurate record	Approval	Enclosure 5
6.	14:10	Matters Arising/Action Log	Approval	Enclosure 6
7.	14:15	Chair's Report	Note	Enclosure 7
8.	14:20	Chief Executives Report	Note	Enclosure 8
9.	14:25	Single Oversight Framework Performance Report Report of the Acting Chief Operating Officer, Chief Financial Officer, Chief Nurse, Director of HR & OD, Medical Director	Assurance	Enclosure 9
Governance, Risk & Assurance				
10.	14:55	Continuous Improvement Plan Update <ul style="list-style-type: none"> CQC Report Report of the Chief Executive & Medical Director's Assistant	Note	Enclosure 10
11.	15:10	PC24 Streaming – Deferred to 21st December 2016 Report of the Acting Chief Operating Officer		
12.	15:15	Board Assurance Framework Report of the Chief Executive	Assurance	Enclosure 12
13.	15:20	Sealing of Documents Report of Head of Corporate Services/Co Sec	Note	Enclosure 13
14.	15:25	Assurance from Sub Committees <ul style="list-style-type: none"> Audit & Assurance Committee Report of the Committee Chair (last meeting) Board Risk Committee Report of the Committee Chair (last meeting) 	Assurance Assurance	Enclosure 14.1 Enclosure 14.2

	Time	Item	Status	Paper
		<ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • OD & Workforce Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) 	Assurance	Verbal
15.	15:35	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Assurance	Enclosure 14.4
			Assurance	Enclosure 14.5
15.	15:35	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
16.	15:40	Any Other Business		
17.	15:45	Date of next meeting 13:00 on 21 st December 2016 in Classroom 1		
18.	15:50	Chair Declares the Meeting Closed		
19.	15:55	Questions from members of the public present (Pertaining to items specific to the agenda)		
		Exclusion of the Press and Public RESOLUTION That under the provision of Section 1, Subsection 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted ('special reasons').		

Special Reasons - clarification

- *Criteria which may be applied to determine "special reasons" for this purpose may include when the topic or business to be discussed by the Board is e.g.:*
 - *Considered by the Board to be prejudicial to the public interest by reason of the confidential nature of the business (words adapted from the Public Bodies (Admission to Meetings) Act 1960)*
 - *Considered by the Board to be prejudicial to the public interest by reason of other special reasons stated in the resolution and arising from the nature of that business or of the proceedings (words adapted from the 1960 Act)*
 - *Considered by the Board to involve information or data which is confidential and or involves events, patients, staff or other third party information which should not be disclosed by reasons of confidentiality or the protection of the rights and interests or assets of such patients, staff or other third parties*
 - *Considered by the Board to be commercially or otherwise confidential or which is subject to specific confidentiality commitments*
 - *One which involves the presentation or submission to the board of recommendations, advice, evidence or information by an adviser or third party (words adapted from the 1960 Act)*
 - *For any other reason considered by the Board to be a topic or business which should not, in the best interests of the Trust or the public or for any other special reason recorded by the board, be disclosed in a public meeting of the board*

Board of Directors Information Library Documents

The following information items should have been read by Members of the meeting. The Chair will invite questions or points of clarification at the end of the meeting.

1.		
2.		
3.		