

CQC 2016 MUST & SHOULD DO ACTIONS													QUALITY ASSURANCE											
Quality Workstream	Reference	Improvement Source	Department/Service	Initiative / Project	Objective	Action	Exec Lead	Action Owner / Clinical Lead	Target Date Action to be completed by	Date Action Completed	Date Action Embedded	Progress (including identified resource gaps)	BRAG Rating	Outcome	Success Measure	Evidence	Safe	Effective	Caring	Responsive	Well-Lead	Assurance	Assurance / CQC Rating	Governance and Reporting
Safe	TBC	CQC Action Plan 2016 - Must do	Trust wide	Mental Capacity Act (2005)	Staff must understand the requirements of the Mental capacity Act (2005) and Deprivation of Liberty Safeguards in relation to their roles and responsibilities	All staff to complete the Mandatory Training Programme	Chief Nurse	Deputy Chief Nurse / Head of Safeguarding	31/03/2017				G				X	X	X				NR	
Safe	TBC	CQC Action Plan 2016 - Must do	Trust wide	Mental Capacity Act (2005)	Staff must understand the requirements of the Mental capacity Act (2005) and Deprivation of Liberty Safeguards in relation to their roles and responsibilities	To develop the Mental Capacity/mental Health 'Learning Hub' for the purpose of sharing lessons learned and good practice	Chief Nurse	Deputy Chief Nurse / Head of Safeguarding	31/03/2017				G										NR	
Safe	TBC	CQC Action Plan 2016 - Must do	Trust wide	Mental Capacity Act (2005)	Staff must understand the requirements of the Mental capacity Act (2005) and Deprivation of Liberty Safeguards in relation to their roles and responsibilities	To develop the Safeguarding, Mental Capacity, Mental Health Quality Dashboard	Chief Nurse	Deputy Chief Nurse / Head of Safeguarding	31/01/2017				G										NR	
Safe	TBC	CQC Action Plan 2016 - Must do	Trust wide	Mental Capacity Act (2005)	Staff must understand the requirements of the Mental capacity Act (2005) and Deprivation of Liberty Safeguards in relation to their roles and responsibilities	To develop a Trust-wide Audit to determine compliance with regards to the Deprivation of Liberty Order	Chief Nurse	Head of Safeguarding / Lead for Clinical Audit and effectiveness	31/03/2017				G										NR	
Safe	TBC	CQC Action Plan 2016 - Must do	Trust wide	Mental Capacity Act (2005)	Staff must understand the requirements of the Mental capacity Act (2005) and Deprivation of Liberty Safeguards in relation to their roles and responsibilities	To develop an electronic method of recording Deprivation of Liberty orders to replace the current paper-based process	Chief Nurse	Head of Safeguarding / Informatics	31/03/2017				G										NR	
Safe	TBC	CQC Action Plan 2016 - Must do	Trust wide	Mental Health Act MHA (2003)	Staff must understand the requirements of the Mental Health Act (MHA) 2003 and have regard to the MHA Code of Practice								G										NR	