

Board of Directors Meeting

Subject: Chairman's Report
Date: Thursday, 29th January 2015
Author: Sean Lyons
Lead Director: Sean Lyons

<p>Executive Summary</p> <p>This report provides an update on progress, plans and regulatory developments</p>
<p>Recommendation</p> <p>The Board are asked to note the content of this paper</p>

Relevant Strategic Priorities (please mark in bold)	
1. To consistently deliver safe, effective high quality care achieving a positive staff and patient experience	2. To eliminate the variability of access to and outcomes from our acute and community services
3. To reduce demand on hospital services and deliver care closer to home	4. To develop extended clinical networks that benefit the patients we serve
5. To provide efficient and cost effective services and deliver better value healthcare	

Links to the BAF and Corporate Risk Register	Strategy items impact on all strategic objectives
Details of additional risks associated with this paper (<i>may include CQC Essential Standards, NHSLA, NHS Constitution</i>)	
Links to NHS Constitution	
Financial Implications/Impact	
Legal Implications/Impact	
Partnership working & Public Engagement Implications/Impact	
Committees/groups where this item has been presented before	
Monitoring and Review	
Is a QIA required/been completed? If yes provide brief details	

BOARD OF DIRECTORS

29th January 2015

CHAIRMAN'S REPORT

1. Monitor Activity

The Trust received Monitor's regular follow up letter on 22nd December 2014 following the PRM meeting of 5th December 2014. All responses from the PRM meeting were followed up within the prescribed time.

Attention is still focused on the delivery of the Quality Improvement Plan (QIP) and providing assurance on the Trust's financial position.

In response, the Trust has proposed a set of voluntary undertakings that are aimed at providing increased assurance around the concerns in both the QIP and Finance. These were proposed at a meeting between the Trust Chair, Chief Executive Officer and Senior Representatives from Monitor on 9th January. A formal response from Monitor is expected during the week of the Board meeting, and will be reported on verbally if this is the case.

Since the last Chairman's report, it has been necessary to highlight to Monitor that there is further deterioration in the forecast financial position. The explanation of this deterioration can be found within the finance report, but it is fair to say that the unplanned urgent care load on the Trust and the consequent income loss for elective care is the main driver.

2. Governor Activities

The Governors Development Working Group met on 7th January to shape the Training & Development needs for the Governors in 2015. The Company Secretary is consolidating this output. The Governor Forum met on 15th January 2015, the output helping to shape the agenda for the forthcoming Council of Governors meeting in February.

The Council of Governors Remuneration and Nominations Committee met on 15th January, with the main agenda items being to sign off the Chairman's objectives, and to discuss the process and person specification for the replacement Non Executive Director, in the light of the resignation of Dr McSorley. It was agreed to look for additional financial expertise in this role, and to use Odgers Berdenson for the search

3. Membership Update

Beryl Perrin, Public Governor for Ashfield held a recruitment stand in the King's Treatment Centre on Thursday 18 December, and successfully recruited 34 members.

The Trust continues to work in partnership with Vision West Nottinghamshire College and the communications and engagement team is delivering two health events for the college. The events will be held 10 and 11 February at the Construction and Engineering sites therefore targeting males aged 17-21, a demographic which is significantly under-represented currently. The team is also working with students who were tasked with designing membership posters and leaflets. The project is due to reach its conclusions shortly, with the best designs unveiled at the college's health events in February.

The communications and engagement team has recently met with representatives of Ashfield School, to foster relationships with the aim of recruiting younger members. A sport based event is currently being planned for the spring.

The team has also contacted Newark College to discuss whether the partnership approach to membership could be replicated there and I will continue to keep Board updated on progress.

To improve the membership offering to younger members, a new electronic newsletter was launched this month. The newsletter, called 4U, contains information about healthy life styles, careers advice and financial tips as well as Trust specific news. Further engagement with younger members will be conducted in the spring to ensure that the newsletter is even more tailored to the audience.

To ensure more effective communication engagement with members, the communications team has begun to further 'cleanse' the membership database which has been running since 2006. Although a monthly 'cleanse' takes place as routine, the team is beginning to experience a larger than usual number of emails that are returned as undeliverable. The Trust has therefore written to around 300 members asking them to update their email addresses and other contact details. This is proving successful, as within three days of the letters being delivered 37 members had already contacted the team to update their details.

There are also a number of members who had elected to have all communications by email but had failed to provide their email address. Again the communications team has written to relevant members for details.

4. Staff Recognition

At lunchtime of this Board meeting, the Board is taking the opportunity to hold a small recognition event for a number of members of staff who have achieved external recognition last year or have done special things and haven't had the opportunity to be recognised through an internal process.

5. Medical Engagement – Consultant Shadowing

A good response from Consultants has been received so far to the shadowing programme and Board members are strongly encouraged to participate fully in this initiative.

6. Board Development

A follow-up session for Board Development Planning was held on 21st January, and the focus for priority activity agreed. Foresights proposal is expected after the time of writing, but will be verbally reported at this Board.

7. Executive/NED Paired Visits and Ward Visits

The programme of paired and individual visits to clinical areas has been established and again full participation in this is expected. I am proposing that the Board connects with the non-clinical areas as part of the monthly Board day, and will verbally update more on this at the Board Meeting.

8. Patient/Family Feedback and Ward Visits

A verbal update will be given at the Board meeting.

Sean Lyons

Date