Board of Directors Meeting

Subject:	**Information Governance update and IG Toolkit Submission**
Date:	**26th March 2015**
Author:	**GILLIAN ALLOWAY, INTERIM INFORMATION GOVERNANCE MANAGER**
Lead Director:	**KERRY ROGERS, DIRECTOR OF CORPORATE SERVICES/COMPANY SECRETARY**

Executive Summary

This report has been prepared for consideration by the Board of Directors to provide assurance regarding the Trust's performance against the Information Governance Standards as set out in the Information Governance Toolkit.

The Trust has achieved its target of 80% - Green Satisfactory self-assessment against the standards which will be submitted through the Information Governance Toolkit process on 31st March 2015

Recommendation

1. The Board is invited to receive assurance from this report regarding achievement against the IG toolkit standards
2. The Board is invited to approve the submission of the IG Toolkit on 31st March 2015.

Relevant Strategic Priorities (please mark in bold)	
To consistently deliver safe, effective a high quality care achieving a positive and staff and patient experience	To develop extended clinical networks that benefit the patients we serve
To eliminate the variability of access to and outcomes from our acute and community services	To provide efficient and cost-effective services and deliver better value healthcare
To reduce demand on hospital services and deliver care closer to home	

Links to the BAF and Corporate Risk Register	Principal Risk 1 – Inability to maintain the quality of patient services demanded
Details of additional risks	n/a
Links to NHS Constitution	Duty of Quality
Financial Implications/Impact	
Legal Implications/Impact	Failure to deliver robust governance increases likelihood of continuance of Regulatory enforcement action
Partnership working & Public Engagement Implications/Impact	n/a

Committees/groups where this item has been presented before	n/a
Links to the BAF and Corporate Risk Register	
Details of additional risks associated with this paper *(may include CQC Essential Standards, NHSLA, NHS Constitution)*	N/A
Links to NHS Constitution	N/A
Financial Implications/Impact	N/A
Legal Implications/Impact	N/A
Partnership working & Public Engagement Implications/Impact	
Committees/groups where this item has been presented before	N/A
Monitoring and Review	N/A
Is a QIA required/been completed? If yes provide brief details	N/A