

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: 26th March 2015
Time: 10 am
Venue: Classroom 1, School of Nursing, level 1, King's Mill Hospital

	Time	Item	Status	Paper
1	10.00	Welcome		
		Declarations of Interest To declare any pecuniary or non-pecuniary interests	Declaration	
		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	
2	10.05	Patient Story	Assurance	
3	10.30	Outcomes re last month's Patient Story	Assurance	
4	10.35	Minutes of the meetings held on: • 26 th February 2015 To be agreed as an accurate record	Approval	Enclosure 4
5		Matters Arising/Action Log	Approval	Enclosure 5
6	10.40	Chairman's Report	Note	Enclosure 6
7	10.50	Chief Executive's Report • Smoking Update	Note	Enclosure 7
Quality, Finance, Performance and Strategy				
8	11.00	Quality & Safety Monthly Report • Nurse Staffing Report Director of Nursing & Quality • Mortality Medical Director	Assurance	Enclosure 8
9	11.05	Regulatory Escalations/Action Plans • Quality Improvement Plan Progress* Director of Nursing & Quality	Assurance	Enclosure 9
10	11.20	Monthly Finance Report* Report of Chief Financial Officer • CIP Reconciliation • Revenue & Capital Funding • Scheme of Delegation	Assurance Approval Discussion	Enclosure 10.1 Enclosure 10.2 Enclosure 10.3 Enclosure 10.4
11	11.35	Integrated Performance Report Report of Director of Operations, Director of HR, Director of Nursing & Quality	Assurance Approve any	Enclosure 11

	Time	Item	Status	Paper
		<ul style="list-style-type: none"> • ED* • Infection Control* • RTT* • Cancer* 	remedial actions	
12	11.45	Regulatory Monitor Quarterly Submission Feedback Letters Report of the Director of Corporate Services & Company Secretary	Approval	Enclosure 12
13	11.50	Fit and Proper Person Requirement Report of the Director of HR Staff Survey Report of the Director of HR	Assurance	Enclosure 13.1 Enclosure 13.2 & 13.3
14	12.00	Open & Honest Care - Driving Improvement (Midlands and East) Report of the Director of Nursing & Quality	Assurance	Enclosure 14
Governance, Risk & Assurance				
15	12.05	<u>Governance Declarations</u> QGF (Report of the Director of Corporate Services & Company Secretary) IG Report - prior to submission/self-assessment (Report of the Chief Financial Officer/SIRO)	Approval Approval	Enclosure 15.1 Enclosure 15.2
16	12.10	Non Domestic Rates 15/16 (Report of the Director of Strategic Planning & Corporate Development)	Approval	Enclosure 16
17	12.15	Governor Matters Report of Chairman	Consideration	Verbal
18	12.20	Escalation of Issues from TMB Report of Chief Executive	Consideration	Enclosure 18
19	12.25	Reports from Sub Committee <ul style="list-style-type: none"> • Quality Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Audit & Assurance Committee Report of the Committee Chair (last meeting) 	Consideration	Verbal
20	12.30	Questions from members of the public present (perturning to items specific to the agenda)	Response	
21		Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	
22	12.40	Any Other Business		
23	12.45	Date of next meeting The next scheduled meeting of the Board to be held in public will be Thursday 30 th April 2015		

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24	<p>Exclusion of the Press and Public RESOLUTION</p> <p>That under the provision of Section 1, Subsection 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted ('special reasons').</p>		
	<p>* Board Priorities/Escalations</p>		

Special Reasons - clarification

- *Criteria which may be applied to determine "special reasons" for this purpose may include when the topic or business to be discussed by the Board is e.g.:*
- *Considered by the Board to be prejudicial to the public interest by reason of the confidential nature of the business (words adapted from the Public Bodies (Admission to Meetings) Act 1960)*
- *Considered by the Board to be prejudicial to the public interest by reason of other special reasons stated in the resolution and arising from the nature of that business or of the proceedings (words adapted from the 1960 Act)*
- *Considered by the Board to involve information or data which is confidential and or involves events, patients, staff or other third party information which should not be disclosed by reasons of confidentiality or the protection of the rights and interests or assets of such patients, staff or other third parties*
- *Considered by the Board to be commercially or otherwise confidential or which is subject to specific confidentiality commitments*
- *One which involves the presentation or submission to the board of recommendations, advice, evidence or information by an adviser or third party (words adapted from the 1960 Act)*
- *For any other reason considered by the Board to be a topic or business which should not, in the best interests of the Trust or the public or for any other special reason recorded by the board, be disclosed in a public meeting of the board*

Board of Directors Information Library Documents – March 2015

The following information items should have been read by Members of the meeting. The Chair will invite questions or points of clarification at the end of the meeting.

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