

BOARD OF DIRECTORS

Report

Subject: Fit and Proper Person Requirements (FPPR) – Progress Update
Date: 26 March 2015
Author: Karen Fisher – Executive Director of Human Resources
Lead Director: Karen Fisher – Executive Director of Human Resources

Executive Summary

The Board of Directors will recall the report received at its January meeting regarding the Fit and Proper Person Requirements and the actions required to ensure full implementation.

As agreed the Fit and Proper Person’s Requirements have been applied to all members of the Board of Directors. A full check of all personal files has been completed by Human Resources, and additional information, mostly up to date identity checks and qualifications, has been requested from individuals where it is required. Good progress is being made in the collation of these documents and It is anticipated that this information will be received by the end of March.

Further intelligence received regarding CQC requirements and activities being undertaken by local Trusts regarding the FPPR mapped favourably with the checks already being completed by the Trust, with no additional checks required on the basis of this.

To ensure that all areas of the requirements are covered however, Disclosure & Barring Service checks will be completed for all directors, unless previously completed. To aid this, recent proof of identity documents have been requested from individuals.

Checks of the Insolvency and Disqualified Directors registers have been completed via gov.uk online databases.

Fitness certificates are being produced by Occupational Health on receipt of the Occupational Health declaration from Directors.

No issues have been identified with any of the checks. With the exception of DBS returns, it is anticipated that the FPPR check will be completed by the end of March, subject to receiving required information.

A final report will be presented to the Board at its April meeting.

Recommendation

The Board of Directors is asked to note the progress in relation to the actions agreed regarding the Fit and Proper Persons Requirements.

Relevant Strategic Objectives (please mark in bold)

Achieve the best patient experience

Achieve financial sustainability

Improve patient safety and provide high quality care	Build successful relationships with external organisations and regulators.
Attract, develop and motivate effective teams	

Links to the BAF and Corporate Risk Register	
Details of additional risks associated with this paper <i>(may include CQC Essential Standards, NHSLA, NHS Constitution)</i>	NHS Constitution, CQC and Monitor
Links to NHS Constitution	
Financial Implications/Impact	
Legal Implications/Impact	
Partnership working & Public Engagement Implications/Impact	
Committees/groups where this item has been presented before	
Monitoring and Review	Monitoring of activities in relation to FPPR will be undertaken via the Board of Directors
Is a QIA required/been completed? If yes provide brief details	