

BOARD OF DIRECTORS

Report

Subject: Fit and Proper Person Requirements (FPPR) – Progress Update
Date: 30th April 2015
Author: Karen Fisher – Interim Chief Executive
Lead Director: Karen Fisher – Interim Chief Executive

Executive Summary

A paper was presented to The Board of Directors in March 2015 regarding the Fit and Proper Person Requirements and the actions required to ensure full implementation.

The Fit and Proper Person's Requirements have been applied to all members of the Board of Directors. Following the full check of all personal files, additional information required has been provided in most cases. As a result of this. Disclosure & Barring Service checks are now in the process for the majority of directors, unless previously completed.

The Insolvency and Disqualified Directors registers have been checked against all Directors. No issues were raised on either register.

Occupational Health certificates and self-declaration forms have been received, and any outstanding have been requested.

Newly appointed Directors will have completed the requirements prior to starting. It is anticipated that all requirements, including DBS checks, will be satisfied by the end of May, subject to receiving required information.

A policy for the Fit and Proper Person Requirements is being developed and will be presented to the Board in May.

Recommendation

The Board of Directors is asked to note the progress in relation to the actions agreed regarding the Fit and Proper Persons Requirements.

Relevant Strategic Objectives (please mark in bold)

| | |
|---|---|
| Achieve the best patient experience | Achieve financial sustainability |
| Improve patient safety and provide high quality care | Build successful relationships with external organisations and regulators. |
| Attract, develop and motivate effective teams | |

| | |
|--|--|
| Links to the BAF and Corporate Risk Register | |
| Details of additional risks associated with this paper (may include CQC Essential Standards, NHSLA, NHS Constitution) | NHS Constitution, CQC and Monitor |
| Links to NHS Constitution | |
| Financial Implications/Impact | |
| Legal Implications/Impact | |
| Partnership working & Public Engagement Implications/Impact | |
| Committees/groups where this item has been presented before | |
| Monitoring and Review | Monitoring of activities in relation to FPPR will be undertaken via the Board of Directors |
| Is a QIA required/been completed? If yes provide brief details | |