

# Board of Directors

# Report

**Subject:** Chairman's Report  
**Date:** Thursday 24<sup>th</sup> September 2015  
**Author:** Sean Lyons, Chairman  
**Lead Director:** Sean Lyons, Chairman

<b>Executive Summary</b> This report provides an update on progress, plans and regulatory developments.	
<b>Recommendation</b> The Board are asked to note the content of this paper.	
<b>Relevant Strategic Priorities (please mark in bold)</b>	
<b>To consistently deliver a high quality patient experience safely and effectively</b>	To develop extended clinical networks that benefit the patients we serve
To eliminate the variability of access to and outcomes from our acute services	To provide efficient and cost-effective services and deliver better value healthcare
To reduce demand on hospital services and deliver care closer to home	

<b>How has organisational learning been disseminated</b>	
<b>Links to the BAF and Corporate Risk Register</b>	
<b>Details of additional risks associated with this paper</b> ( <i>may include CQC Essential Standards, NHSLA, NHS Constitution</i> )	
<b>Links to NHS Constitution</b>	
<b>Financial Implications/Impact</b>	
<b>Legal Implications/Impact</b>	
<b>Partnership working &amp; Public Engagement Implications/Impact</b>	
<b>Committees/groups where this item has been presented before</b>	
<b>Monitoring and Review</b>	
<b>Is a QIA required/been completed? If yes provide brief details</b>	

## **BOARD OF DIRECTORS**

**Thursday 24<sup>th</sup> July 2015**

### **CHAIRMAN'S REPORT**

#### **1. Monitor Activity**

A routine PRM meeting was held with the Trust on Tuesday 11<sup>th</sup> August. The Acting Chief Executive's report will cover the topics discussed.

#### **2. CQC Inspection**

The Trust received the draft CQC report on Wednesday 19<sup>th</sup> August. The first task has been to review the report for factual accuracy and omissions, and this task was completed as required. The CQC will engage with the Trust in due course to clarify the content of the report.

Several workstreams have been initiated in response to the report, these all have Executive Sponsors and Workstream Leads. A PMO process is in place to oversee progress reporting.

Two private Board meetings have taken place since the last public Board meeting:

- 7<sup>th</sup> September to review the factual accuracy and any omissions within the CQC draft;
- 9<sup>th</sup> September to consider the main messages in the draft CQC report.

It should be noted that on 29<sup>th</sup> August the CQC served a notice under section 29A of the Health and Social Care Act 2008.

This notice identified that significant improvements were required in the following areas:

1. Your systems to assess, monitor, and mitigate risks to people receiving the care as inpatients and outpatients are not operated effectively.
2. Your systems to assess, monitor, and improve the quality and safety of the services you provide to people attending your hospitals as inpatients and outpatients are not operated effectively.
3. You do not have proper processes in place to enable you to make the robust assessments required by the Fit and Proper Persons Requirement.

Items 1 and 3 have deadlines of 28<sup>th</sup> September and Item 2 has a deadline of 6<sup>th</sup> November.

Actions are in place to address these issues within the deadlines.

Governors have been notified of these regulatory notifications.

Formal follow up in the CQC Inspection process is in the form of a Quality Summit between the Trust, CQC, Monitor, CCG and other stakeholders.

The Quality Summit for the Trust will be held on 30<sup>th</sup> October with the Trust hosting this. The draft report is expected to be published shortly before this. We are informed that Professor Sir Mike Richards, HM Chief Inspector of Hospitals will be in attendance.

### **3. Governor Activities**

The Council of Governors met on 12<sup>th</sup> August with Dr Peter Marks, Vice Chairman, chairing the meeting.

The meeting was followed by a session specifically aimed at updating Governors on the Section 31 notification to the Trust in respect of the management of Sepsis.

Governor Development continues, with the latest topic being Procurement, delivered by Bob Truswell with very positive feedback.

The Governors Membership and Engagement Committee met on 5<sup>th</sup> August chaired by Beryl Perrin. Membership activities are mentioned later in this report.

### **4. Board Appointments**

The search for the new CEO resulted in 12 firm applications, this list has now been reviewed and 3 candidates have been identified to go forward to the selection process.

The selection process includes focus group discussions with Governors and other stakeholders, mini panel discussions with Executive and Non-Executive Directors and a formal panel interview.

The process will take place on 21<sup>st</sup>/22<sup>nd</sup> September and Governors will be invited to approve the selection as soon as possible after that date.

The Governor's Remunerations and Nominations Committee met on 8<sup>th</sup> September to develop a shortlist of candidates for the Non-Executive Director vacancy that will be created when Mark Chivers steps down on 31<sup>st</sup> October.

A shortlist of 6 candidates has been developed from an original list of 13. Interviews are scheduled for 30<sup>th</sup> September.

### **5. Membership Activities**

A further *meet your governor* session took place on 26<sup>th</sup> August at Newark Hospital and was supported by Martin Stott, Sue Moss, Sam Annis and Jim Barrie. A comment received at this session highlighted an issue with the numerical display screen in the outpatient waiting area not being visible in all areas of the department. The membership officer has taken this concern back to the outpatient's manager who is looking into the possibility for an additional screen to be installed. These sessions are proving to be a useful tool in obtaining the views of our members, and further sessions have been set up in December at King's Mill, Newark and Mansfield Community hospitals.

Emergency Life Saving Training sessions took place in Alfreton and at King's Mill in August and once again proved to be very popular. Feedback received was excellent and it is planned to run these sessions again in the summer.

Further member events are scheduled for the coming months include Healthy Living in Ripley, Organ Donation at King's Mill and Radiology events at both King's Mill and Newark hospitals.

## **6. Annual General Meeting**

The Annual General Meeting and Annual Members' Meeting takes place on Wednesday 23rd September. There will be variety of interactive information stands, including resuscitation trolleys, Steamplicity tasters and Newark Hospital. A dementia member event will also be taking place and will include information on dementia services at the Trust and the dementia care appeal.

## **7. CCG AGMs**

Members of the communications team are attending the AGMs of Newark & Sherwood and Mansfield and Ashfield CCG with the Trust's information and membership stand. The Newark and Sherwood AGM recently held in Edwinstowe featured four videos, several of which featured aspects of the Trust. The Q&A session focused mainly on seven day access to GP services and EMAS.

## **8. Staff Excellence Awards**

It has been a pleasure to be a part of the evaluation panel reviewing over 200 nominations for the 10 Staff Excellence Awards this year.

Recognition events have been held at King's Mill and Newark Hospitals to say thank you to all nominees. The shortlisted nominees will be invited to the Awards Dinner on 16<sup>th</sup> October.

There has been a fantastic response to this year's Staff Excellence Awards, and we have once again exceeded our target with more than 200 nominations received from patients, staff and colleagues. All the nominations show true examples of our Quality for all values, some as individuals and some as teams.

Judging has taken place and the shortlist will be announced on Friday 18th September. The winners will be announced at the awards ceremony presentation dinner on Friday 16th October. We are grateful to our generous sponsors who, to date, include Central Nottinghamshire Hospitals, Medirest, Skanska Facilities and SOLOS. I am truly proud to be Chairman of an organisation which employs so many people who really do go the extra mile for our patients.

## **9. Fundraising & Donations**

It was good to be able to support the Vintage Tea Party in aid of Dementia held on 3<sup>rd</sup> September and also to attend the Macmillan coffee morning in Clinic 15 on 23<sup>rd</sup> September.

The Acting Chief Executive and I attended the presentation of a new bed to ICCU purchased with funds raised by the League of Friends. The bed cost £23,000 and is a huge tribute to the League of Friends fundraising work.

The Trust is very fortunate and privileged to have such devoted and loyal fundraisers.

**10. Patient/Family Interaction**

I have two short stories to relate at the Board meeting. One is relating to discharge processes and the other to communications and I will provide a verbal update at the meeting.

**Sean Lyons**  
**Chairman**

**Date: 17th September 2015**