

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 30th July 2015
Time: 10.00 am
Venue: Board Room, Level 1, King's Mill Hospital

	Time	Item	Status	Paper
1	10.00	Welcome		
2		Declarations of Interest To declare any pecuniary or non-pecuniary interests	Declaration	Verbal
3		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4	10.05	Patient Story	Assurance	Presentation
5	10.25	Outcomes re last month's Patient Story	Assurance	Verbal
6	10.30	Minutes of the meeting held on: <ul style="list-style-type: none"> • 25th June 2015 To be agreed as an accurate record 	Approval	Enclosure 6
7		Matters Arising/Action Log	Approval	Enclosure 7
8	10.35	Chairman's Report	Note	Enclosure 8
9	10.40	Chief Executive's Report	Note	Enclosure 9
Quality, Finance, Performance and Strategy				
10	10.45	Strategic Narrative & Approval of revised Strategic Priorities Report of Director of Strategic Planning & Commercial Development	Approval	Enclosure 10
11	10.55	Quality Improvement Plan Report of Executive Director of Nursing & Quality	Assurance	Enclosure 11
12	11.05	Quality & Safety Quarterly Report Report of Executive Director of Nursing & Quality	Assurance	Enclosure 12
13	11.15	Patient Experience Quarterly Report Report of Executive Director of Nursing & Quality	Assurance	Enclosure 13
14	11.25	Integrated Performance Report Report of Chief Financial Officer, Director of HR, Executive Director of Nursing & Quality, Chief Operating Officer	Assurance	Enclosure 14
15	11.35	Workforce Monthly Report Report of Director of HR	Assurance	Enclosure 15

	Time	Item	Status	Paper
16	11.45	Nurse Staffing Report Report of Executive Director of Nursing & Quality	Assurance	Enclosure 16
17	11.55	Revalidation & Appraisal Report of Executive Medical Director	Assurance	Enclosure 17
18	12.00	Scheme of Delegation Update Report of Chief Financial Officer	Approval	Enclosure 18
Governance, Risk & Assurance				
19	12.05	Monitor Compliance Quarterly Report <ul style="list-style-type: none"> • Governance • Quarterly Finance Report of the Director of Corporate Services/Company Secretary and The Chief Financial Officer	Assurance	Enclosure 19
Business Cases/Approvals				
20	12.15	Car Parking Charges Report of Director of Strategic Planning & Commercial Development	Approval	Verbal
21	12.25	Governor Matters Report of Chairman	Consideration	Verbal
22	12.30	Escalation of Issues from TMB Report of Acting Chief Executive	Consideration	Verbal
23	12.35	Reports from Sub Committee <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • Charitable Funds Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> - Charitable Funds & Community Involvement Report • Audit & Assurance Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> - Audit & Assurance Committee Annual Report 14/15 	Consideration Assurance Assurance	Verbal Enclosure 23.1 Enclosure 23.2
24		Questions from members of the public present (Pertaining to items specific to the Agenda)	Response	Verbal
25		Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
26		Any Other Business		
27		Date of next meeting The next scheduled meeting of the Board to be held in public will be Thursday 24 th September 2015.		

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28	12.45	Exclusion of the Press and Public RESOLUTION That under the provision of Section 1, Subsection 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted ('special reasons').		
29		* Board Priorities/Escalations		

Special Reasons - clarification

- *Criteria which may be applied to determine "special reasons" for this purpose may include when the topic or business to be discussed by the Board is e.g.:*
 - *Considered by the Board to be prejudicial to the public interest by reason of the confidential nature of the business (words adapted from the Public Bodies (Admission to Meetings) Act 1960)*
 - *Considered by the Board to be prejudicial to the public interest by reason of other special reasons stated in the resolution and arising from the nature of that business or of the proceedings (words adapted from the 1960 Act)*
 - *Considered by the Board to involve information or data which is confidential and or involves events, patients, staff or other third party information which should not be disclosed by reasons of confidentiality or the protection of the rights and interests or assets of such patients, staff or other third parties*
 - *Considered by the Board to be commercially or otherwise confidential or which is subject to specific confidentiality commitments*
 - *One which involves the presentation or submission to the board of recommendations, advice, evidence or information by an adviser or third party (words adapted from the 1960 Act)*
 - *For any other reason considered by the Board to be a topic or business which should not, in the best interests of the Trust or the public or for any other special reason recorded by the board, be disclosed in a public meeting of the board*

Board of Directors Information Library Documents – June 2015

The following information items should have been read by Members of the meeting. The Chair will invite questions or points of clarification at the end of the meeting.

1.	Approved Audit Minutes	
2.	Approved TMB Minutes	
3.	Other Approved Board Sub Committee Minutes	