

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: 18th December 2014
Time: 9.30 am
Venue: Classroom 1, School of Nursing, Level 1, King's Mill Hospital

Time	Item	Status	Paper
9.30	Welcome		
	Declarations of Interest To declare any pecuniary or non-pecuniary interests	Declaration	
	Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	
9.35	Organ Donation Sandeep Dhir, Claire Ward (Chairman of Committee)	Assurance	
9.55	Outcomes re last month's Patient Story	Assurance	
	Minutes of the meeting held on: • 27 th November 2014 To be agreed as an accurate record	Approval	Enclosure A
	Matters Arising/Action Log	Approval	Enclosure B
10.05	Chairman's Report	Note	Enclosure C
10.15	Chief Executive's Report	Note	Enclosure D
Quality, Finance, Performance and Strategy			
10.25	Quality & Safety Monthly Report Report of the Director of Nursing & Medical Director	Assurance	Presentation
10.35	Regulatory Escalations/Action Plans 1. Quality Improvement Plan Update/Escalation* (Director of Nursing) • Medical Engagement (Medical Director)	Assurance	Presentation
10.50	Comfort Break		
10.55	Finance Report* Report of Chief Financial Officer	Assurance Approve any remedial actions	Presentation

* Board Priority

11.10	Integrated Performance Report Report of Director of Operations, Director of HR, Director of Nursing & Quality <ul style="list-style-type: none"> Escalation: - ED Flow * - RTT - Cancer 	Assurance Approve any remedial actions	Presentation
11.25	Memorandum of Understanding between Nottingham University Hospitals and Sherwood Forest Hospitals Trust (Director of Strategic Planning & Commercial Development)	Approval	Enclosure E
Governance, Risk & Assurance			
11.35	Monitor Quarterly Submission Feedback Letters Report of the Company Secretary		Enclosure F
11.40	Colchester “True for Us” Report Report of the Director of Corporate Services & Company Secretary	Assurance	Enclosure G
11.45	Governor Matters Report of Chairman	Consideration	Verbal
	Escalation of Issues from TMB/Executive Team Report of Chief Executive	Consideration	Verbal
	Quality Committee Report of the Committee Chair (last meeting 4 th December)	Consideration	Verbal
11.55	Questions from members of the public present (pertaining to items specific to the agenda)	Response	
	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	
	Any Other Business		
12.10	Date of next meeting The next scheduled meeting of the Board to be held in public will be Thursday 29th January 2015.		
	Exclusion of the Press and Public RESOLUTION That under the provision of Section 1, Subsection 2 of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted ('special reasons').		
	Close		
12.15	Lunch		

* Board Priority

Special Reasons - clarification

- Criteria which may be applied to determine “special reasons” for this purpose may include when the topic or business to be discussed by the Board is e.g.:
- Considered by the Board to be prejudicial to the public interest by reason of the confidential nature of the business (words adapted from the Public Bodies (Admission to Meetings) Act 1960)
- Considered by the Board to be prejudicial to the public interest by reason of other special reasons stated in the resolution and arising from the nature of that business or of the proceedings (words adapted from the 1960 Act)

- *Considered by the Board to involve information or data which is confidential and or involves events, patients, staff or other third party information which should not be disclosed by reasons of confidentiality or the protection of the rights and interests or assets of such patients, staff or other third parties*
- *Considered by the Board to be commercially or otherwise confidential or which is subject to specific confidentiality commitments*
- *One which involves the presentation or submission to the board of recommendations, advice, evidence or information by an adviser or third party (words adapted from the 1960 Act)*
- *For any other reason considered by the Board to be a topic or business which should not, in the best interests of the Trust or the public or for any other special reason recorded by the board, be disclosed in a public meeting of the board*

Board of Directors Information Library Documents – December 2014

The following information items should have been read by Members of the meeting. The Chair will invite questions or points of clarification at the end of the meeting.

1.	Monitor FTN Bulletin	
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