

Board of Directors

Meeting

Report

Subject: Audited Charitable Funds Annual Report and Accounts for 2013/14 and External Audit opinion
Date: 27 November 2014
Author: Michael Powell, Head of Financial Services
Lead Director: Margaret Ashworth, Interim Chief Financial Officer

Executive Summary:

In line with legislation the Trustee is required to produce a Charitable Fund Annual Report and Accounts which must be submitted to the Charity Commission by the 31 January following the accounting period reported.

These documents have been subject to external audit and an unqualified audit opinion received. These were ratified for submission to the Charity Commission, subject to Board approval, at the August Charitable Fund Committee.

In addition the Trustee is required to sign and submit to the External Auditors a Letter of Representation confirming that there are no matters which have not been advised to the External Auditors and to submit signed copies of the certificates to External Audit.

Recommendation

The Board of Trustees are requested to:

- Approve the Charitable Fund Annual Report and Accounts
- Approve the Letter of Representation
- Note the External Audit Opinion
- Approve submission to the Charity Commission.

The Chair and Interim Chief Financial Officer are requested to sign the:

- Letter of Representation
- Annual report (ICFO)
- Statement of Trustees responsibility (Chairman and ICFO)
- Balance sheet (Chairman)

Relevant Strategic Objectives (please mark in bold)

Achieve the best patient experience

To assist in improving the facilities, equipment and training available.

Improve patient safety and provide high quality care	Comply with Charity Legislation and evidence Public Benefit
Attract, develop and motivate effective teams	

Links to the BAF and Corporate Risk Register	Not applicable
Details of additional risks associated with this paper (<i>may include CQC Essential Standards, NHSLA, NHS Constitution</i>)	Not applicable
Links to NHS Constitution	Not applicable
Financial Implications/Impact	Not applicable
Legal Implications/Impact	Not applicable
Partnership working & Public Engagement Implications/Impact	Not applicable
Committees/groups where this item has been presented before	None
Monitoring and Review	Report is an annual submission
Is a QIA required/been completed? If yes provide brief details	Not applicable