

# Board of Directors Meeting

**Subject:** Chairman's Report  
**Date:** Thursday 26 June 2014  
**Author:** Sean Lyons  
**Lead Director:** Sean Lyons

<p><b>Executive Summary</b></p> <p>This report provides an update on progress, plans and regulatory developments</p>
<p><b>Recommendation</b></p> <p>The Board are asked to note the content of this paper</p>

Relevant Strategic Objectives (please mark in bold)	
<b>Achieve the best patient experience</b>	<b>Achieve financial sustainability</b>
<b>Improve patient safety and provide high quality care</b>	<b>Build successful relationships with external organisations and regulators</b>
<b>Attract, develop and motivate effective teams</b>	

<b>Links to the BAF and Corporate Risk Register</b>	Strategy items impact on all strategic objectives
<b>Details of additional risks associated with this paper</b> ( <i>may include CQC Essential Standards, NHSLA, NHS Constitution</i> )	
<b>Links to NHS Constitution</b>	
<b>Financial Implications/Impact</b>	
<b>Legal Implications/Impact</b>	
<b>Partnership working &amp; Public Engagement Implications/Impact</b>	
<b>Committees/groups where this item has been presented before</b>	
<b>Monitoring and Review</b>	
<b>Is a QIA required/been completed? If yes provide brief details</b>	

## BOARD OF DIRECTORS

26 June 2014

### CHAIRMAN'S REPORT

#### 1. Governor – Mick Parker

- It is with great sadness that I have to report the death of Governor Mick Parker who passed away on Monday 9 June.

Mick was a Public Governor at the Trust – representing the Ashfield constituency since April 2013. Before this he was an Appointed Governor representing Ashfield District Council, where he served as a councillor for many years.

Mick worked tirelessly to represent the interests of the Trust and stakeholder organisations within the local health economy, as well as supporting fundraising events for King's Mill Hospital. As a school governor and magistrate for over 20 years he brought with him a wealth of knowledge and experience that will be sorely missed at Sherwood Forest Hospitals.

I am sure you will all join me in offering our condolences to Mick's family.

#### 2. Monitor Activity

- On 3<sup>rd</sup> June 2014 round table discussions took place between the Trust, Monitor, the CCG and NHS England followed by a routine PRM

The round table discussion focused on testing the Trust's 5 year plan's alignment with commissioning intentions and the Trust's progress in developing the plan.

The PRM meeting focussed more on current performance and specifically issues regarding C.Diff rates, 95% A & E performance and RTT 18 week performance. An update on buddying was also provided.

Monitor wrote to the Trust on 12 June 2014, reiterating expectations regarding the 5 year plan and requiring written updates on plan development and buddying arrangements prior to formal submission of the plan on 30 June 2014. These have been provided.

Monitor also expressed concern regarding breaches of targets in the 3 performance indicators noted earlier.

Monitor have also recently published guidance on governance reviews and also findings on the challenges for smaller acute providers. Both of these documents can be found in the reading room. The governance paper will be reviewed by the Company secretary and Chairman and comments brought to the July Board meeting.

#### 3. Revalidation

- On 5<sup>th</sup> June 2014 the Trust received a letter co-signed by the GMC, CQC, Monitor and the TDA leaders entitled "Effective Governance to support medical revalidation"

The letter highlights the legislation of December 2012,, which require doctors to be part of a managed system of clinical governance which includes robust and regular appraisal of their performance

The letter also identifies the requirements for Board members to

- Monitor the frequency and quality of medical appraisal
- Check that there are effective systems in place for monitoring the conduct and performance of doctors
- Confirm that feedback from patients is sought periodically so that reviews can inform the appraisal and revalidation process for doctors

This letter is included in this month's reading room

- At the May 2014 Board meeting, the Trust received an assurance paper sponsored by Dr Andrew Haynes, Executive Medical Director providing an update on the revalidation process and identifying further work to be done .  
The paper is reproduced in the reading room and, whilst the paper by Dr Haynes provides significant assurance, Board members are asked to review this and take steps periodically to seek their own assurance that the Trust is providing effective governance in supporting medical revalidation.

Board time will be reserved at the July meeting to cover this point.

#### **4. Governor activities**

- Governor training continues; the latest module being Patient Experience. Again, high quality training was provided , with very positive feedback.  
I would like to express my thanks to the Executives who have put in so much of their time in preparing and delivering such high quality training
- The CoG Forum was held on 19 June 2014 and a verbal update will be provided at the Board meeting.
- Sadly, with the loss of Mick Parker, the Trust now has 4 vacancies for public Governors. Arrangements for elections are in hand.

#### **5. Newark by-election**

- The by election at Newark attracted a number of high profile political visits to the hospital. Robert Jenrick (Cons) was elected as the new MP and arrangements will be made for regular liaison meetings.

#### **6. Newark Healthcare Consultative Committee**

- The CEO and I attended a meeting of the above group, along with representatives of EMAS to discuss the facts around Newark Hospital activities. The informal presentation was well received.

#### **7. Newark Open Day**

- The open day was held on 14 June 2014 and was highly successful with over 600 attendees. However, it was apparent to me that there is a real lack of understanding amongst the public regarding what the hospital can offer and this needs to be addressed by the Trust.

## **8. Ward visits and patient feedback stories**

- An assurance visit was made on Ward 34 along with the Trust's Patient Safety Fellow and Patient Safety Lead. Focus was on the Patient Safety Thermometer effectiveness.
- A HCA shift was completed on Minster Ward at Newark.
- A verbal update on Ward visits and patient experience comments will be given at the Board meeting

## **9. Membership Update**

- During May the membership information and recruitment stand was in the King's Treatment Centre. The stand was supported by Beryl Perrin, Public Governor for Ashfield, who spoke to members of the public. More than 40 new members were recruited.

On Saturday 14 June, the membership stand was at Newark Hospital Open Day. Over 30 members were recruited by the attending governors.

Forthcoming member events include a Healthy Living member event in Newark. Membership engagement stands are also scheduled at both King's Mill and Newark Hospital sites as well as out in the community.

**Sean Lyons**

**19 June 2014**