

Board of Directors

Subject: Scheme of Delegation Review
Date: 29th May 2014
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Lead Director: Kerry Rogers, Director of Commercial Services / Company Secretary

Executive Summary:

A major overhaul of the Scheme of Delegation (SoD) was carried out as part of the FT application in February 2007, to reflect the national template.

The document comprises:

- Introduction – outlining reservation and delegation of powers
- Delegated Authority
 - Table A – detailing ‘delegated matter’, ‘delegated to’ and ‘operational responsibility’
 - Table B – financial limits

The SoD was last updated in February 2010 to reflect the updated Official Journal of the European Union (OJEU) limits and some job title changes.

The OJEU limits, relating to tendering regulations, are changed every 2 years. They changed in January this year and, along with further job title / structure changes, need to be reflected in the SoD.

The updated SoD was discussed at the 17th March Executive Team meeting, and the 7th April Audit Committee, and is attached for reference with proposed changes to specific items highlighted throughout the document.

Since the initial discussion by the Executive Team, the Business Intelligence and Information Technology Board (BI&ITB) have requested the same Capital Projects authorisation rights as the Commercial Development Group (CDG), as set out in Table B, Section 8 of the attached Scheme of Delegation. This is on the basis that both of these carry out similar project review processes, but for different types of projects, and both report to the Trust Management Board.

Audit Committee have approved the proposed changes for submission to the Board of Directors, subject to the additional BI&ITB authorisation request being sent to the Executive Team for notification.

Next Steps:

A further, full review of the SoD, Standing Orders and Standing Financial Instructions will be carried out during July/August this year.

Reviews of the Standing Orders and Standing Financial Instructions, including updates to committee structure references, may also impact on areas of the SoD.

Recommendation

Committee members are requested to:

- Agree the proposed highlighted changes to the Scheme of Delegation

Relevant Strategic Objectives (please mark in bold)	
Achieve the best patient experience	Achieve financial sustainability
Improve patient safety and provide high quality care	Build successful relationships with external organisations and regulators
Attract, develop and motivate effective teams	

Links to the BAF and Corporate Risk Register	Not applicable
Details of additional risks associated with this paper (<i>may include CQC Essential Standards, NHSLA, NHS Constitution</i>)	Not applicable
Links to NHS Constitution	Not applicable
Financial Implications/Impact	Not applicable
Legal Implications/Impact	Not applicable
Partnership working & Public Engagement Implications/Impact	Not applicable
Committees/groups where this item has been presented before	Not applicable
Monitoring and Review	Follow-up report will be provided later in 2014
Is a QIA required/been completed? If yes provide brief details	Not applicable