

# Board of Directors Meeting

# Report

**Subject:** Authorisation to use the Trust Seal  
**Date:** 27 February 2014  
**Author:** Lorraine Palmer – Head of Commercial Services  
**Lead Director:** Peter Wozencroft Director of Strategic Planning and Commercial Development

### Executive Summary

The attached JCT Intermediate Building Contract ( Current edition) is to formalise the agreement between the Trust and Thomas Bow City Asphalt for the demolition of the former renal and blandy wards and the formation of a staff car parking facility

### Recommendation

The Trust Board are requested to authorise the use of the Trust Seal

### Relevant Strategic Objectives (please mark in bold)

Achieve the best patient experience	Achieve financial sustainability
Improve patient safety and provide high quality care	<b>Build successful relationships with external organisations and regulators</b>
<b>Attract, develop and motivate effective teams</b>	

<b>Links to the BAF and Corporate Risk Register</b>	N/A
<b>Details of additional risks associated with this paper</b> (may include CQC Essential Standards, NHSLA, NHS Constitution)	N/A
<b>Links to NHS Constitution</b>	N/A
<b>Financial Implications/Impact</b>	N/A
<b>Legal Implications/Impact</b>	The agreement is in the form of a JCT Intermediate Building Contract valued over £100,000 so under the Scheme of Delegation and SFI's requires the application of the Trust Seal
<b>Partnership working &amp; Public Engagement Implications/Impact</b>	N/A
<b>Committees/groups where this item has been presented before</b>	N/A
<b>Monitoring and Review</b>	N/A
<b>Is a QIA required/been completed? If yes provide brief details</b>	N/A

## Sealing of Documents

**Scheme title: Demolition of former Renal and Blandy Wards and the formation of Staff Car Park**

To **Director of Corporate Services/Company Secretary**

The contract in respect of the above must be executed as a deed and the Common Seal of the Trust must be fixed to the documents.

The form of contract is;

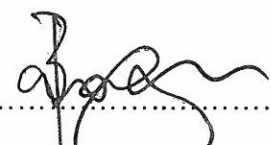
**JCT Intermediate Building Contract (Current Edition)**

The other party to the contract is;


**Thomas Bow City Asphalt**

In accordance with Standing Order 12.3, before any building, engineering, property or capital document is sealed it must be approved and signed by the Director of Finance, and countersigned by the CEO and I would be most grateful if you could arrange for signature below to confirm this.

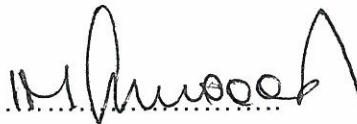
Director Finance .....  ..... Dated ..... 9th Jan 2014 .....

Chief Executive Officer .....  ..... Dated ..... 9th January 2014 .....

Upon receipt of this authorisation, I would be most grateful if you could arrange for the Board of Directors to authorize, by resolution, the use of the Common Seal of the Trust in this instance. Once the Board of Directors makes this resolution (as required under Standing Order 12.2.1) please could you append a copy of the appropriate minute to a signed copy of this pro forma.

Proposed by..........Dated 15 November 2013.

**Head of Estates and Facilities**

Recommended by..........

**Interim Director of Strategic Planning Commercial Development**

Date of Board Resolution.....

Date of Sealing.....

**Please return a signed copy of this pro forma to the Director of Strategic Planning and Commercial Development**