

Public - Board of Directors

Subject:	Charitable Funds Committee Assurance Report		Date: 26 th July 2018	
Prepared By:	Shirley A Higginbotham, Head of Corporate Affairs and Company Secretary			
Approved By:	Tim Reddish, Senior Independent Director			
Presented By:	Tim Reddish, Senior Independent Director			
Purpose				
To provide assurance to the board regarding the activities of the Charitable Funds Committee			Approval	x
			Assurance	
			Update	
			Consider	x
Strategic Objectives				
To provide outstanding care to our patients	To support each other to do a great job	To inspire excellence	To get the most from our resources	To play a leading role in transforming health and care services
X	X	X	X	
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
	X			
Risks/Issues				
Financial	As identified in the report			
Patient Impact	As identified in the report			
Staff Impact	As identified in the report			
Services	As identified in the report			
Reputational	Enhanced reputation through engagement with patients, carers, staff and volunteers with regarding to fundraising and distribution of charitable funds			
Committees/groups where this item has been presented before				
Charitable Funds Committee 17 th July 2018				
Executive Summary				
<p>The Committee met on 17th July 2018 the following items of significance were discussed.</p> <ul style="list-style-type: none"> • Success of the Community Involvement Hub – encouraging and supporting donations to the charity • Recruitment of approximately 100 volunteers across the Trust to support staff and services over winter. • Gamma Scanner appeal almost reached £100K • Recognition of the support of the volunteers during Volunteer week and NHS 70th Birthday celebrations • Received draft annual accounts and report 2018 • Received the Internal Audit Report <p>The following items were discussed as standing items:</p> <ul style="list-style-type: none"> • Project updates for the Gamma Scanner appeal, Newark Hospital Dementia care appeal and the Parents Room on Ward 25 • Q1 Charitable funds expenditure 				

- Analysis of fund balances, investments and cash balances
- KMH Volunteer section meeting notes

The Charity and Community Involvement Headline Report for Q1 was received and noted:

Q1 Sherwood Forest Hospitals Charity

190 monetary donations were received by our Community Involvement Team to the general and specific funds.

- 72 donations to the general and specific funds.
- 118 donations to the gamma scanner appeal

Newark Hospital Dementia Care Appeal (Sherwood Forest Hospitals Charity together with the Friends of Newark Hospital) The £100,000 milestone has been reached.

Q1 Projects and Services supported by Sherwood Forest Hospitals Charity

37 funding requests were granted totalling £73,909.77

The Ward 25 parents' suite opened on Ward 25. Our fundraising volunteers worked with our community colleagues at Pentagon Motors and the Ollerton Extravaganza to raise £46,800 for this fantastic facility.

Q1 Fundraising Partner Activity

Voluntary Services (King's Mill Hospital)

- At their 54th AGM the volunteers were thanked by Louise McMenemy, Service Improvement Facilitator and Natalie Bradbury, Staff Nurse for their valued support in creating the Bluebell Room in the Emergency Department

The Friends of Newark Hospital

- The Friends of Newark Hospital held their 60th AGM and were presented with a plaque from Attend for their support of Newark Hospital over 60 years.
- Fans for wards and departments were purchased by the Friends at a cost of £1,272
- Support was provided for patient and staff events held at Newark Hospital to celebrate the Royal Wedding

The League of Hospital Friends (Mansfield & Sutton)

- A drinks reception hosted by Alison Swan-Parente MBE, President was held at Welbeck Abbey to celebrate the 70th anniversary of the League of Friends
- A generous £61.5K donation from the League purchased an ENT Strobostack System which will be used to assess patients with throat & laryngeal cancer and also voice symptoms/conditions

Q1 Community Involvement Activity included:

National Volunteers Week – 1 – 7 June 2018

- Events to celebrate and give thanks to our fantastic team of hospital volunteers were held across the Trust during National Volunteers Week 1-7 June 2018. The Chairman, members of the Trust Board, Governors and the Newark Town Mayor supported these events and offered thanks to the 650 volunteers who support services at our 3 hospitals. Members of the Exec Team spent time working in our volunteer areas, including the buggy service, café and helpdesk

New volunteer engagement event

- Events were held at each site to engage with our newest volunteer recruits who have joined us in the past year. The event provided an opportunity to gain valuable feedback which will assist the team in making improvements in recruitment and retention

Q1 Voluntary Services Activity

- 47 prospective volunteers registered an interest in the voluntary services scheme
- 27 new starters joined the service and there were 17 leavers (due to family commitments, ill health and finding employment)