

# MEETING: FULL COUNCIL OF GOVERNORS

## AGENDA

Date: Wednesday 15<sup>th</sup> August 2018

Time: 17:30pm – 20:00pm

Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	<b>Apologies for Absence</b> <i>Quoracy check (50% of attendees must be public governors)</i>	Agree	Verbal
2.	17:30	<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs &amp; Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	<b>Minutes of the meeting held on 16<sup>th</sup> May 2018</b> <i>To be agreed as an accurate record</i> John MacDonald - Chair	Agree	Enclosure 3
4.	17:30	<b>Matters Arising/Action Log</b> John MacDonald - Chair	Approve	Enclosure 4
5.	17:35	<b>Chair's Report</b> John MacDonald - Chair  <ul style="list-style-type: none"> <li>Governor monthly bulletin</li> </ul>	Assurance	Enclosure 5
6.	17:45	<b>Chief Executive's Report</b> Richard Mitchell – Chief Executive  <ul style="list-style-type: none"> <li>Single Oversight Framework Integrated Performance Report (SOF)</li> <li>Q1 Staff Pulse Survey</li> </ul>	Assurance	Enclosure 6
			Assurance	Enclosure 6.1
			Assurance	Enclosure 6.2
7.		<b>CQC 2018 Assessment</b> Richard Mitchell – Chief Executive	Assurance	Presentation 7
8.	17:55	<b>Report from Board Sub-Committees</b>  <ul style="list-style-type: none"> <li><b>Audit &amp; Assurance</b> Graham Ward – Non-Executive Director</li> <li><b>Quality</b> Tim Reddish – Non-Executive Director</li> <li><b>Finance</b> Neal Gossage – Non-Executive Director</li> <li><b>Charitable Funds</b> Tim Reddish – Non-Executive Director</li> </ul>	Assurance	Enclosure 8.1
			Assurance	Enclosure 8.2
			Assurance	Enclosure 8.3
			Assurance	Enclosure 8.4

	Time	Item	Status (Do not use NOTE)	Paper
9.		<b>Annual Report and Accounts 2017/2018</b> <b>Annual Report –</b> Shirley Higginbotham – Head of Corporate Affairs and Co Sec	Assurance	Enclosure 9.1
		<b>Annual Accounts 2017/2018</b> Paul Robinson – Chief Finance Office	Assurance	Enclosure 9.2
10.		<b>Findings and Recommendations</b>		
		<b>SFH Quality Report 2017/18</b> PWC External Auditors	Assurance	Enclosure 10.1
		<b>Annual Audit Letter</b> PWC External Auditors	Assurance	Enclosure 10.2
11.	19:25	<b>Council of Governors Matters/Statutory Duties</b>		
		<ul style="list-style-type: none"> <li>• <b>NED Fit &amp; Proper Person Requirement (FPPR) – Annual Report</b> Shirley Higginbotham – Head of Corporate Affairs &amp; Company Secretary</li> </ul>	Assurance	Enclosure 11.1
		<ul style="list-style-type: none"> <li>• <b>NED Re-appointment</b> Shirley Higginbotham – Head of Corporate Affairs &amp; Company Secretary</li> </ul>	Approve	Enclosure 11.2
		<ul style="list-style-type: none"> <li>• <b>Report of Remunerations and Nominations Committee</b> John MacDonald - Chair</li> </ul>	Approve	Verbal
		<ul style="list-style-type: none"> <li>• <b>Lead Governor Report</b> Susan Holmes – Lead Governor</li> </ul>	Assurance	Enclosure 11.3
12.	19:35	<b>Governor Feedback</b>		
		<ul style="list-style-type: none"> <li>• <b>Membership &amp; Engagement Group Feedback</b> Susan Holmes – Lead Governor</li> </ul>	Assurance	Verbal
13.	19:45	<b>Questions from Members of Public</b> John MacDonald - Chair		Verbal
14.	19:50	<b>Escalations to the Board of Directors</b> John MacDonald - Chair	Agree	Verbal
15.	19:55	<b>Any Other Business</b>		
		<b>Governor Committees</b> Martin Scott – Public Governor  <i>(items to be notified to the Company Secretary 3 clear working days before the meeting)</i>	Agree	Enclosure 15
16.	20:00	<b>Date &amp; Time of Next Meeting</b> <b>Date:</b> Wednesday 21 <sup>st</sup> November 2018 <b>Time:</b> 5:30pm – 8:00pm <b>Venue:</b> Education Centre, Lecture Theatre 2, King's Mill Hospital		