

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 29th November 2018
Time: 09:00 – 12:30
Venue: Boardroom, King’s Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 25th October 2018 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:05	Chair’s Report	Assurance	Enclosure 6
7.	09:10	Chief Executive’s Report	Assurance	Enclosure 7
Strategy				
8.		Strategic Priority 1- To provide outstanding care to our patients		
	09:15	<ul style="list-style-type: none"> Advancing Quality Programme Progress Report Report of the Medical Director 	Assurance	Enclosure 8.1
	09:25	<ul style="list-style-type: none"> Measurement of Seven Day Hospital Services Report of the Medical Director 	Assurance	Enclosure 8.2
9.		Strategic Priority 2 - To support each other to do a great job		
	09:35	<ul style="list-style-type: none"> Culture and Leadership Report of the Director of HR & OD 	Assurance	Enclosure 9.1
	09:50	<ul style="list-style-type: none"> Guardian of Safe Working Sarab Sihota, Guardian of Safe Working 	Assurance	Enclosure 9.2
	09:55	<ul style="list-style-type: none"> Nurse Staffing 6 Monthly Report – Deferred Report of the Chief Nurse 	Assurance	Verbal
10.		Strategic Priority 3 - To Inspire Excellence		
	10:00	<ul style="list-style-type: none"> Research Strategy – Quarterly Progress Report David Hodgson 	Assurance	Enclosure 10.1

	Time	Item	Status	Paper
	10:10	<ul style="list-style-type: none"> Communications Quarterly Report Report of the Head of Communications 	Assurance	Enclosure 10.2
11.	10:15	Strategic priority 5 – To Play A Leading Role In Transforming Local Health & Care Services <ul style="list-style-type: none"> Establishing an ICS Board – Update to Board Director of Strategic Planning & Commercial Development 	Approval	Enclosure 11.1
12.	10:30	Staff Story – Shana’s Story	Assurance	Presentation
	BREAK (10 mins)			
	Operational			
13.	11:00	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 13
14.	11:45	Winter Plan Progress Report Report of the Chief Operating Officer	Assurance	Enclosure 14
	Governance			
15.	12:00	Assurance from Sub Committees <ul style="list-style-type: none"> Audit and Assurance Committee Report of the Committee Chair (last meeting) 	Assurance	Enclosure 15.1
	12:05	<ul style="list-style-type: none"> Quality Committee Report of the Committee Chair (last meeting) 	Assurance	Enclosure 15.2
16.	12:10	Outstanding Service Report of the Chief Executive	Assurance	Presentation
17.	12:20	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.	12:25	Any Other Business		
19.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 20th December 2018, King’s Mill Hospital		
20.	12:30	Chair Declares the Meeting Closed		
21.		Questions from members of the public present (Pertaining to items specific to the agenda)		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 13 Enc 13 Enc 13 Enc 15.1 Enc 15.2	<ul style="list-style-type: none"> Finance Slide Pack M7 FIP & FRP report Safe Staffing Audit and Assurance Committee – Previous minutes Quality Committee – Previous minutes
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