

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

# AGENDA

**Date:** Thursday 20<sup>th</sup> December 2018  
**Time:** 09:00 – 12:30  
**Venue:** Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs &amp; Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 29<sup>th</sup> November 2018</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:05	<b>Chair's Report</b>	Assurance	Enclosure 6
7.	09:10	<b>Chief Executive's Report</b>	Assurance	Enclosure 7
<b>Strategy</b>				
8.		<b>Strategic Priority 2 - To support each other to do a great job</b>		
	09:20	<ul style="list-style-type: none"> <li><b>Resourcing</b> Report of the Director of HR &amp; OD</li> </ul>	Assurance	Enclosure 8.1
	09:35	<ul style="list-style-type: none"> <li><b>Freedom to Speak Up – Next Steps</b> Report of Director of Corporate Affairs</li> </ul>	Consider	Enclosure 8.2
	09:50	<ul style="list-style-type: none"> <li><b>Freedom to Speak up – FTSU Guardian report</b> Anne Burton, FTSU Guardian, Elaine Jeffers FTSU Guardian</li> </ul>	Assurance	Presentation
	10.05	<ul style="list-style-type: none"> <li><b>Nurse Staffing 6 Monthly Report</b> Report of the Chief Nurse</li> </ul>	Assurance	Enclosure 8.4
9.		<b>Strategic priority 4 – To get the most from our resources</b>		
	10.10	<ul style="list-style-type: none"> <li><b>Digital Strategy Progress Report</b> Director of Strategic Planning &amp; Commercial Development</li> </ul>	Assurance	Enclosure 9.1
10.		<b>Strategic priority 5 – To Play A Leading Role In Transforming Local Health &amp; Care Services</b>		
	10.15	<ul style="list-style-type: none"> <li><b>Better Together Progress Report</b> Director of Strategic Planning &amp; Commercial Development</li> </ul>	Consider	Enclosure 10.1

	Time	Item	Status	Paper
11.	10.20	<b>Patient Story – How to navigate geriatric end of life care on an acute ward</b>	Assurance	Presentation
<b>BREAK (10 mins)</b>				
<b>Operational</b>				
12.	10:40	<b>Single Oversight Framework Performance – Monthly Report</b> Report of the Executive	Consider	Enclosure 12
13.	11:20	<b>Progress Against CQC Planning</b> Report of the Chief Executive	Assurance	Enclosure 13
14.	11:25	<b>15 Steps – Feedback and Next Steps</b> Report of the Chief Nurse	Consider	Enclosure 14
<b>Governance</b>				
15.	11:35	<b>KPMG Well-led report</b> Report of the Chief Executive	Consider	Enclosure 15
16.	12:00	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance	Verbal
17.	12:05	<b>Outstanding Service</b> Report of the Chief Executive	Assurance	Presentation
18.	12:15	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
19.	12:20	<b>Any Other Business</b>		
20.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>31<sup>st</sup> January 2019, King's Mill Hospital</b>		
21.		<b>Chair Declares the Meeting Closed</b>		
22.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

	<ul style="list-style-type: none"> <li>• <b>Finance Committee – Previous minutes</b></li> </ul>
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