

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 31st January 2019
Time: 09:00 – 12:30
Venue: Boardroom, King’s Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 20th December 2018 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:10	Chair’s Report	Assurance	Enclosure 6
7.	09:20	Chief Executive’s Report	Assurance	Enclosure 7
Strategy				
8.	09:30	6 monthly Strategic Priorities Report <ul style="list-style-type: none"> • Strategic priority 1 – To Provide Outstanding Care To Our Patients <ul style="list-style-type: none"> ○ Advancing Quality Programme Chief Nurse ○ Operational Performance and Access Improvement Chief Operating Officer • Strategic priority 2 – To Support Each Other To Do A Great Job Director of HR & OD • Strategic priority 3 – To Inspire Excellence Medical Director • Strategic priority 4 – To Get The Most From Our Resources Chief Finance Officer • Strategic priority 5 – To Play A Leading Role In Transforming Local Health & Care Services Director of Strategic Planning and Commercial Development 	Assurance Assurance Assurance Assurance Assurance	Enclosure 8.1.1 Enclosure 8.1.2 Enclosure 8.2 Enclosure 8.3 Enclosure 8.4 Enclosure 8.5

	Time	Item	Status	Paper
9.	10:00	Patient Story – Richard’s Story	Assurance	Presentation
BREAK (10 mins)				
Operational				
10.	10:30	Single Oversight Framework Performance – Quarterly Report Report of the Executive	Consider	Enclosure 10
11.	11:15	Board Assurance Framework Report of the Chief Executive	Assurance	Enclosure 11
12.	11:25	Learning from Deaths Quarterly Report Report of the Medical Director	Assurance	Enclosure 12
Governance				
13.	11:35	Use of Trust Seal Report of the Director of Corporate Affairs	Assurance	Verbal
14.	11:40	Local EU Exit Readiness Preparations Report of the Chief Executive	Assurance	Enclosure 14
15.	11:45	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • Charitable Funds Committee Report of the Committee Chair (last meeting) 	Assurance Assurance Assurance Assurance	Enclosure 15.1 Verbal Enclosure 15.3 Verbal
16.	12:10	Outstanding Service Report of the Chief Executive	Assurance	Presentation
17.	12:15	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.	12:20	Any Other Business		
19.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 28th February 2019, King’s Mill Hospital		
20.	12:30	Chair Declares the Meeting Closed		
21.		Questions from members of the public present (Pertaining to items specific to the agenda)		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 10	• Safe staffing report
Enc 10	• Finance slide pack
Enc 15.1	• Audit and Assurance Committee – previous minutes
Enc 15.2	• Finance Committee – previous minutes
Enc 15.3	• Quality Committee – previous minutes
Enc 15.4	• Charitable Funds Committee – previous minutes