

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 28th February 2019
Time: 09:00 – 12:30
Venue: Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 31st January 2019 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:10	Chair's Report	Assurance	Enclosure 6
7.	09:15	Chief Executive's Report	Assurance	Enclosure 7
Strategy				
8.		Strategic Priority 2 – To Support Each Other to do a Great Job		
	09:30	<ul style="list-style-type: none"> Culture and Leadership Report of the Director of HR & OD 	Assurance	Enclosure 8.1
	09:40	<ul style="list-style-type: none"> Flu Vaccination Performance Report of the Director of HR & OD 	Assurance	Enclosure 8.2
	09:50	<ul style="list-style-type: none"> Guardian of Safe Working Sarab Sihota, Guardian of Safe Working 	Assurance	Enclosure 8.3
9.		Strategic Priority 3 - To Inspire Excellence		
	10:00	<ul style="list-style-type: none"> Research Strategy – Quarterly Progress Report Alison Steele, Head of Research and Innovation 	Assurance	Enclosure 9.1
	10:10	<ul style="list-style-type: none"> Communications Quarterly Report Report of the Head of Communications 	Assurance	Enclosure 9.2
10.	10:20	Patient Story – A patient's experience of cancer: the impact of support from the Clinical Psychology Cancer Service	Assurance	Presentation

	Time	Item	Status	Paper
	BREAK (10 mins)			
	Operational			
11.	10:50	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 11
12.	11:30	Brexit Preparedness - update Bob Truswell, Head of Strategic Procurement, Mark Stone, Emergency Planning Officer and Steve May, Chief Pharmacist	Assurance	Enclosure 12
	Governance			
13.	11:50	Outstanding Service Report of the Chief Executive	Assurance	Presentation
14.	12:00	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
15.	12:10	Any Other Business		
16.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 28th March 2019, King's Mill Hospital		
17.	12:30	Chair Declares the Meeting Closed		
18.		Questions from members of the public present (Pertaining to items specific to the agenda)		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 11	• Finance Slide Pack
Enc 11	• Safe Staffing report
Enc 11	• Nursing Associate Assurance paper
Enc 11	• Highlight report – sickness absence
Enc 11	• Exception reports