

PUBLIC BOARD ACTION TRACKER

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
17/097.2	31/01/2019	KPI with regard to output and safety for theatres to be developed, implemented and reported to Board through the SOF report	Public Board of Directors	None	02/05/2019	S Barton		Included in SOF report on the agenda	Green
17/131.3	28/02/2019	Analysis of the free text comments contained in the 2018 staff survey to be presented to the People, OD and Culture Committee and then fed back to the Board of Directors as a substantive agenda item	Public Board of Directors	People, OD and Culture Committee	06/06/2019	J Bacon		This will be addressed through the Committee and reported back through committee to Board	Green
17/131.5	28/02/2019	Chief Nurse to discuss with nurse leaders and agree if and how the approach taken in relation to junior doctors and safe working might be broadened	Public Board of Directors	None	06/06/2019	S Banks			Grey
17/134.1	28/02/2019	People, OD and Culture Committee to identify the reasons for the difference in sickness levels between divisions	Public Board of Directors	People, OD and Culture Committee	02/05/2019	J Bacon		This will be addressed through the Committee and reported back through committee to Board	Green
17/163.1	28/03/2019	People, OD and Culture Committee to look at the sustainability of the current level of overtime and the pressure that is placing on staff	Public Board of Directors	People, OD and Culture Committee	01/08/2019	J Bacon		This will be addressed through the Committee and reported back through committee to Board	Green
17/163.2	28/03/2019	Vacancies to be linked to services to establish if there is a risk in relation to sustainability of services	Public Board of Directors	People, OD and Culture Committee	01/08/2019	J Bacon		This will be addressed through the Committee and reported back through committee to Board	Green
17/164	28/03/2019	Strategies underpinning the Trust's strategy to be reviewed and reporting lines determined	Public Board of Directors	None	01/08/2019	R Mitchell			Grey
17/166.1	28/03/2019	Report regarding possible link between sickness levels and staff working additional hours to be presented to the People, OD and Culture Committee	Public Board of Directors	People, OD and Culture Committee	01/08/2019	J Bacon		This will be addressed through the Committee and reported back through committee to Board	Green
17/166.2	28/03/2019	Reasons for contradictory information in relation to workforce, for example, increased levels of anxiety, stress and depression as opposed to evidence SFHFT is a good place to work, to be investigated.	Public Board of Directors	People, OD and Culture Committee	07/11/2019	J Bacon		This will be addressed through the Committee and reported back through committee to Board	Green
17/166.3	28/03/2019	Once the risk summit has taken place, an update regarding reasons for maternity closures to be reported to the Quality Committee	Public Board of Directors	Quality committee	06/06/2019	S Banks		A Maternity Quality summit will take place on 26 April 2019. An update to Quality Committee will be given accordingly	Amber
17/166.4	28/03/2019	Report on progress of the outpatients transformation programme to be presented to a future board meeting	Public Board of Directors	None	05/09/2019	S Barton			Grey
17/168	28/03/2019	Compare list of people non-compliant with declarations of interest at the end of 2018/20019 and 2017/2018 to identify people who have not made declaration for two years	Public Board of Directors	None	02/05/2019	S Higginbotham		The members of staff have been identified and an email sent	Green
17/171	28/03/2019	Confirm issue relating to plain film imaging is on the risk register	Public Board of Directors	Risk Committee	02/05/2019	S Higginbotham		This is not on the risk register - discussion are underway with the relevant division and it will be reported through risk committee	Amber