

Board of Directors Meeting in Public - Cover Sheet

Subject:	Annual Organisation Audit		Date: June 2019	
Prepared By:	Sarah Orwin, PA / Project Support Officer and Dr Zahid Noor, Associate Medical Director			
Approved By:	Dr Andrew Haynes, Executive Medical Director			
Presented By:	Dr Andrew Haynes, Executive Medical Director			
Purpose				
To receive the Annual Organisation Audit to meet NHS England reporting requirements.			Approval	
			Assurance	X
			Update	
			Consider	
Strategic Objectives				
To provide outstanding care	To promote and support health and wellbeing	To maximise the potential of our workforce	To continuously learn and improve	To achieve better value
X		X	X	
Overall Level of Assurance				
	Significant	Sufficient	Limited	None
	X			
Risks/Issues				
Indicate the risks or issues created or mitigated through the report				
Financial	None			
Patient Impact	To assure our patients that our clinicians remain up to date and fit to practise.			
Staff Impact	Support our clinicians in meeting the requirements set out in the Good Medical Practice.			
Services	None			
Reputational	None compliance would result in a breach of our GMC requirements and a breach of the RO Regulations			
Committees/groups where this item has been presented before				
The report has not been presented at any other formal meeting or sub group.				
Executive Summary				
<p>The Annual Organisational Audit and the monitoring processes within it are designed to support all responsible officers in fulfilling their statutory duty, providing a means by which they can demonstrate the effectiveness of the systems they oversee.</p> <p>The aims of the annual organisational audit exercise are to:</p> <ul style="list-style-type: none"> • Gain an understanding of the progress that organisations have made during 2018/19; • Provide a tool that helps responsible officers assure themselves and their board that the systems underpinning the recommendations they make to the General Medical Council (GMC) on doctors' fitness to practise, the arrangements for medical appraisal and responding to concerns are in place, provide a mechanism for assuring NHS England and the GMC that systems for evaluating doctors' fitness to practice are in place, functioning, effective and consistent. <p>The Board of Directors are asked to:</p> <ol style="list-style-type: none"> 1. Note the content of the Annual Organisational Audit, for submission to NHS England by 7th June 2019. 				