

**PUBLIC BOARD ACTION TRACKER**

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
17/166.4	28/03/2019	Report on progress of the outpatients transformation programme to be presented to a future board meeting	Public Board of Directors	None	03/10/2019	S Barton			Grey
17/243	06/06/2019	Scenario planning work to be undertaken in relation to bed demand and capacity	Public Board of Directors	None	04/07/2019 05/09/2019	S Barton		Included in Winter Capacity plan on Agenda	Green
17/267.1	04/07/2019	People, OD and Culture Committee to consider the Interim People Plan and report back to the Board of Directors regarding the response, any changes which need to be made or if a more substantive review of the strategy is required	Public Board of Directors	People, OD and Culture Committee	07/11/2019	R Simcox			Grey
17/267.2	04/07/2019	Quality Committee to consider the Patient Safety Report and report back to the Board of Directors regarding the response, any changes which need to be made or if a more substantive review of the strategy is required	Public Board of Directors	Quality Committee	03/10/2019	S Banks			Grey
17/268	04/07/2019	Further work required to strengthen the AHP strategy and KPIs linked to it	Public Board of Directors	None	05/09/2019	S Banks		On agenda	Green
17/294	01/08/2019	RSi to liaise with staff governors to obtain their views in relation to the balance between the support available to staff and enforcing the sickness policy	Public Board of Directors	None	05/09/2019	R Simcox		Completed: Discussion held with staff governors at regular monthly catch up	Green
17/297.1	01/08/2019	Format for providing update in relation to the strategic objectives to governors to be agreed	Public Board of Directors	None	05/09/2019	P Harper		Completed - format developed for submission to Council of Governors at the next meeting November 2019	Green
17/297.2	01/08/2019	Timescale for providing strategic objectives updates to the Board of Directors to be determined	Public Board of Directors	None	05/09/2019	S Higginbotham		Completed	Green
17/297.3	01/08/2019	Update/review of the Estates Strategy to be presented to the Board of Directors	Public Board of Directors	None	TBC	R Mitchell			Grey
17/299.1	01/08/2019	Information regarding the number of FTSU champions and the diversity of their backgrounds to be included in next quarterly FTSU update report	Public Board of Directors	None	07/11/2019	S Higginbotham			Grey
17/299.2	01/08/2019	Quarterly reporting for Guardian of Safe Working for nursing and AHPs to be added to work plan of People, OD and Culture Committee	Public Board of Directors	People, OD and Culture Committee	05/09/2019	R Simcox		Completed: Guardian of Safe Working for nursing and AHPs reporting has been included on the work plan of People, OD and Culture Committee	Green
17/302.1	01/08/2019	Nurse vacancy results to be plotted against the trajectory required to achieve the required vacancy rate	Public Board of Directors	None	05/09/2019	R Simcox		Completed: Addition information include in Monthly SoF report from September onwards that identifies performance against vacancy rate targets	Green
17/302.2	01/08/2019	Capacity forecast linked to the NHS Pension issue to be completed	Public Board of Directors	None	05/09/2019	S Barton		Included in SOF update on Agenda	Green
17/307	01/08/2019	End of Life annual report and Safeguarding annual report to be presented to the Board of Directors	Public Board of Directors	None	05/09/2019	S Banks		On Agenda	Green