

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 12th February 2019

Time: 17:30 – 20:00

Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital

| | Time | Item | Status (Do not use NOTE) | Paper |
|-----|-------|--|-----------------------------|--------------|
| 1. | 17:30 | Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i> | Agree | Verbal |
| 2. | 17:30 | Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i> | Declaration | Verbal |
| 3. | 17:30 | Minutes of the meeting held on 21st November 2018 <i>To be agreed as an accurate record</i> | Agree | Enclosure 3 |
| 4. | 17:30 | Matters Arising/Action Log | Approve | Enclosure 4 |
| | | | | |
| 5. | 17:35 | Chair's Report John MacDonald – Chair | Assurance | Enclosure 5 |
| 6. | 17:45 | Chief Executive's Report Richard Mitchell – Chief Executive <ul style="list-style-type: none"> • Single Oversight Framework Integrated Performance Report (SOF) | Assurance | Enclosure 6 |
| 7. | 18:00 | Strategy Update Kerry Beadling-Barron, Head of Communications, and Phil Harper, Head of Strategic Planning | Assurance | Presentation |
| 8. | 18:15 | Operational Plan 2019/2020 Phil Harper, Head of Strategic Planning | Assurance | Presentation |
| 9. | 18:30 | 15 Steps Meg Haseldon, Corporate Matron | Information | Verbal |
| 10. | 18:40 | External Audit Plan 2019/2020 Matthew Elmer, PwC | Assurance | Enclosure 10 |
| 11. | 18:55 | Quality Priorities Phil Bolton, Deputy Chief Nurse | Assurance | Presentation |

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|-----|-------|---|-----------------------------|----------------|
| 12. | 19:10 | <p>Report from Board Sub-Committees</p> <ul style="list-style-type: none"> <p>Audit & Assurance Committee 22nd November 2018 & 17th January 2019 Graham Ward – Non-Executive Director Ian Holden – Governor Observer Ann Mackie – Governor observer</p> <p>Quality Committee 21st November 2018 & 16th January 2019 Barbara Brady – Non-Executive Director Valerie Bacon – Governor Observer Jayne Leverton – Governor Observer Roz Norman – Governor Observer</p> <p>Finance Committee 18th December 2018 & 29th January 2019 Graham Ward – Non-Executive Director Angie Emmott - Governor Observer Jackie Hewlett-Davies - Governor Observer</p> <p>Charitable Funds – 28th January 2019 Tim Reddish – Non-Executive Director David Payne – Governor Observer</p> | Assurance | Enclosure 12.1 |
| | | | Assurance | Enclosure 12.2 |
| | | | Assurance | Enclosure 12.3 |
| | | | Assurance | Enclosure 12.4 |
| 13. | 19:30 | <p>Council of Governors Matters/Statutory Duties</p> <ul style="list-style-type: none"> <p>Governor Observers of Board Sub Committees Shirley Higginbotham – Director of Corporate Affairs</p> <p>Lead Governor Report Sue Holmes, Lead Governor</p> <p>Governor Attendance at Meetings, etc. Sue Holmes, Lead Governor</p> <p>Exceptional circumstances for allowing Governors to serve longer than 9 years Sue Holmes – Lead Governor</p> <p>Re-appointment of Non-Executive Director Shirley Higginbotham – Director of Corporate Affairs</p> | Consider | Enclosure 13.1 |
| | | | Consider | Enclosure 13.2 |
| | | | Consider | Enclosure 13.3 |
| | | | Approve | Enclosure 13.4 |
| | | | Approve | Enclosure 13.5 |
| 14. | 19:50 | <p>Questions from Members of Public John MacDonald – Chair</p> | Consider | Verbal |
| 15. | 19:50 | <p>Escalations to the Board of Directors John MacDonald – Chair</p> | Agree | Verbal |
| 16. | 19:55 | <p>Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i></p> | | Verbal |
| 17. | 20:00 | <p>Date & Time of Next Meeting Date: Tuesday 14th May 2019 Time: 5:30pm – 8:00pm Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital</p> | | |